



MINUTES

of a meeting of the College Council held at 1.10pm on Tuesday 24 May 2022

There were present the Master, the Vice-Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Professor Ellis, Ms MacDonald, Mr Matheson, Mr Nicholson, Dr Reinbold, Canon Shilson-Thomas; the JCR President, Ms Bella Cross; the JCR Treasurer, Mr Matthew Hambling; and the MCR President, Ms Elsa Kobeissi. Dr Woodford was in attendance as secretary.

UNRESERVED BUSINESS

- cc2022.106 Starred Items*
Council confirmed that starred items should not be discussed.
- cc2022.107 Statement of Conflicts of Interest*
There were no conflicts of interest arising from the unreserved Agenda concerning any of those persons present.
- cc2022.108 Apologies for Absence*
Apologies were received from the MCR Treasurer, Mr Stanislaw Banach.
- cc2022.109 Minutes of the Unreserved Council meeting held on 3 May 2022*
The minutes were agreed and signed.
- cc2022.110 Matters arising*
There were no matters arising.
- cc2022.111 9-Month Accounts*
The Bursar introduced the nine-month accounts and the full-year forecast for 2021-22 (CP2022/044). The budget for 2021-22 remains a 'Covid budget' with an updated forecast deficit of £2.13m (versus £2.10m at the time of the original budget). The Bursar noted that the underlying picture remained similar to the six-month accounts, drawing attention to variations between the original budget and the current forecast. A small cash surplus is predicted of £220,000. There has been an underspend in non-academic staff salaries against the original budget because of vacancies, there is a pleasing increase in the income from the bar and the conference position was looking better than earlier in the year. However, the Bursar anticipated that the 2022-23 budget may involve a cash-flow deficit, as a result of a combination of rising inflation in a number of areas

and the multi-year freeze in the level of 'home status' undergraduate tuition fees.

- cc2022.112 *Covid and Healthy Workplace College Risk Assessment*
Council agreed the revised Covid and healthy workplace College risk assessment document, which continues to fulfil the College's statutory duty to take mitigating actions to prevent the spread of communicable diseases, such as Covid-19 (CP2022/45).
- cc2022.113 *Hostels project*
The Bursar reported on developments on the hostels project. The forecast completion dates for the three hostels have been delayed to 3, 10 and 17 October respectively, because of substantial structural issues in all three properties, which has led to changes to window fittings and increased fire-prevention work, among other additional costs. Delays to the ground-source heat pump have been caused by problems drilling the bore holes to the intended depth, and labour shortages are also delaying progress. Although £150,000 of savings have been identified recently, the updated cost forecast due shortly is likely to show an increase of £300,000-£400,000 over the original contract sum. The Bursar is continuing to investigate the possibility of one or more hostels being available by 23 September 2022. The Accommodation Committee at its next meeting will consider the impact of delays to the project on the postgraduate accommodation for 2022-23.
- cc2022.114 *Prevent*
The Senior Tutor reported that the accountability data return was received by the Office for Students and that the OfS has confirmed that no action or discussion will ensue.
- cc2022.115 *College Prospectus*
The Senior Tutor and Dr Beauregard reported on the draft designs for the College prospectus and invited feedback on the style of presentation. The Admissions office had already consulted with the JCR Access Officers and had elicited feedback from recent visiting school groups.
- cc2022.116 *Equality & Diversity Committee*
The minutes of a meeting of the Equality & Diversity Committee held on 10 May 2022 were received and noted (CP2022/046). Council noted that the Committee will henceforth be known as the Equality, Diversity & Inclusion Committee. The Vice-Master and Mr Rowe, Interim Operations Manager, have visited St John's College to see in operation a scheme run through Eddie's (formerly Cambridgeshire Mencap) in tandem with Cambridge Regional College, providing vocational training for adults with learning difficulties, with a view to the College joining the scheme.
- cc2022.117 *Paintings Committee*
The minutes of a meeting of the Paintings Committee held on 11 May 2022 were received and noted (CP2022/047). The Senior Tutor reported that the



ground floor of the Old Library offered useful opportunities for exhibition display and invited the involvement of Fellows in the curation of exhibitions. The Bursar and the Vice-Master undertook with Mr Rowe to look at decluttering the entrance to the auditorium to create a welcoming first impression of the College for visitors to events. Council welcomed the decision by the Paintings Committee for the drawings by the former fellow in zoology, Hugh Bamford Cott, be displayed in the corridor outside the Old Library seminar room for students of medicine and veterinary medicine, with a small explanatory piece explaining the importance and impact of Cott's work.

- cc2022.118 *Steward's Committee*
The minutes of a meeting of the Steward's Committee held on 17 May 2022 were received and noted (CP2022/048).
- cc2022.119 *Donations Policy*
Council approved an amendment to the donations policy on naming rights for buildings or rooms (CP2022/049).
- cc2022.120 *Any Other Unreserved Business*
There was no other unreserved business.

