



MINUTES

*of a meeting of the College Council in the Harrison Room
at 9am on Tuesday 15 February 2022*

There were present the Master, Dr Beauregard, Professor Ellis, Mr Matheson, Mr Nicholson, Mr Pierce, Dr Sewell, the JCR Treasurer, Mr Matthew Hambling (from item cc2022.33); and the MCR President, Ms Elsa Kobeissi. Dr Woodford was in attendance as secretary.

UNRESERVED BUSINESS

- cc2022.23 *Starred Items*
Council confirmed that starred items should not be discussed. Item cc2022.34 was unstarred.
- cc2022.24 *Statement of Conflicts of Interest*
There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.
- cc2022.25 *Apologies for Absence*
Apologies were received from the Vice Master, Professor Cant, Ms MacDonald, Canon Shilson-Thomas, and Ms Cross. It was noted that the meeting was inquorate and that the ratification of any business conducted would be undertaken by the whole Council by circulation.
- cc2022.26 *Minutes of the Unreserved Council meeting held on 25 January 2022*
The minutes were received and signed.
- cc2022.27 *Matters arising*
There were no matters arising.
- cc2022.28 *Covid Update*
The Bursar and the Senior Tutor reported on the current situation. There have been 75 student cases of Covid since the beginning of January. However, the peak locally may have passed, with 60 students in isolation on Thursday 10 February 2022 but only 29 currently in isolation on the day of the meeting. This means that approximately 12% of students in residence have tested positive this term. Cambridge city has the highest rate in the country though there is no particular pattern of events or behaviour which has led to the high numbers of cases. Inter-collegiate

information suggests that the situation in Selwyn is typical of the rates across the University and the Senior Tutor confirmed that students were behaving responsibly, testing themselves regularly, and reporting cases promptly. A supply of Lateral Flow Tests has been distributed to all students via their pigeon holes.

- cc2022.29 *Six-month Accounts*
The Bursar reported on the six-month accounts (**CP2022/007**). At this stage, the updated forecast for the current year is very close to the budget. There is a small increase in the overall forecast deficit, but also a small increase in the forecast cash surplus. There have been some in-year reviews of staff salaries, especially in catering, to remain competitive in the Cambridge context, however overall the forecast spend on staff salaries is below budget.
- cc2022.30 *Annual Review of the Risk Register*
Council considered the Risk Register (**CP2022/008a-c**) and recommended it to Governing Body. Members of Council were encouraged to send any further feedback to the Bursar after the meeting. The risk register identifies 56 risks across 8 categories.
- cc2022.31 *Private undergraduate fee for 2023-24*
The private undergraduate fee for 2023-24 was noted (**CP2022/009**).
- cc2022.32 *Investment Committee*
The minutes of a meeting of the Investment Committee held on 27 January 2022 (**CP2022/010**) were received and noted.
- cc2022.33 *Steward's Committee*
The minutes of a meeting of the Steward's Committee held on 8 February 2022 (**CP2022/011a**) were received and noted. The Food Safety Policy was approved (**CP2022/011b**). The Steward's Committee will review the Food Safety Policy annually and Council will review it every three years.
- cc2022.34 *Equality & Diversity Committee*
The minutes of a meeting of the Equality & Diversity Committee held on 1 February 2022 were received and noted (**CP2022/012**). The proposed statement on diversity for the website will be discussed outside of the meeting and brought back to Council.
- cc2022.35 *HR Committee*
The unreserved minutes of a meeting of the HR Committee held on 10 February 2022 were received and noted (**CP2022/014**).
- cc2022.36 *Directors of Studies Committee*
The minutes of a meeting of the Directors of Studies Committee held on 31 January 2022 were received and noted (**CP2022/015**).



cc2022.37 *Timetable of Meetings*
Council approved the timetable of College Council and Governing Body meetings and the College Meeting for 2022-23 **(CP2022/016)**.

cc2022.38 *Any Other Unreserved Business*
There was no other unreserved business.

