



MINUTES

*of a meeting of the College Council
at 1.10pm on Tuesday 2 May 2023*

There were present the Master, the Vice Master, the Senior Tutor, the Bursar, Dr Bardhan, Dr Beauregard, Ms MacDonald, Mr Matheson, Mr Nicholson, Dr O'Donnell, Dr Reinbold, Dr V. Young; the JCR President, Ms Elina Smith; the JCR Treasurer, Mr Ben Harper; and the MCR President, Mr Joel Kandiah. The MCR Treasurer, Ms Signe Reitz Krarup was in attendance. Dr Woodford was in attendance as secretary.

UNRESERVED BUSINESS

cc2023.73 Starred Items

Council confirmed that starred items should not be discussed.

cc2023.74 Statement of Conflicts of Interest

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

cc2023.75 Apologies for Absence

There were no apologies for absence. Dr V. Young left the meeting after item cc2023.85.

cc2023.76 Minutes of the Unreserved Council meeting held on 14 March 2023

The minutes were agreed and signed.

cc2023.77 Matters arising

There were no matters arising.

cc2023.78 College Regulations

The Bursar presented the progress on the draft regulations, carried out by Mr Martin Pierce, Emeritus Bursar (CP2023/032). Governing Body will be asked to agree the regulations at its meeting on 20 June. They replace some of the detail which had previously been in the Statutes. Council agreed that the Regulations should be brief and, where appropriate, refer to other documents such as College policies. The Bursar invited comments to be returned by 12 May on the draft version, which could then be considered by the Statutes Committee at its next meeting.

- cc2023.79 *Risk Register*
The Bursar presented **CP2023/033**. The headline risks remain unchanged however the Bursar noted a more stable picture in terms of the recruitment of non-academic staff, other than in catering.
- cc2023.80 *Sustainability Working Group*
Council agreed the College's Sustainability Policy and the College Travel Policy (**CP2023/034**). The Senior Tutor reported that the latter aims to raise awareness of the environmental impact of travel. Where the College is paying for travel, it will seek ensure due consideration of its environmental impact, for example by encouraging the use of rail travel rather than air for journeys which, by rail, would take less than twelve hours. The Travel Policy applies to all fellows, staff and students.
- cc2023.81 *Investment Committee*
The minutes of the unreserved meeting of the Investment Committee held on 27 April 2023 were received and noted (**CP2023/035a**). There had been some recovery in the portfolio in the most recent quarter. Council noted the Investment Policy Statement (**CP2023/035b**) and agreed that the Total Return percentage drawdown for 2023-24 would be 3.25% (**CP2023/035c**). The Investment Committee had sought to dispose of a fund holding ahead of the possibility that it would take the portfolio over the 0.05% threshold for investment in fossil fuels.
- cc2023.82 *IT Committee*
Council received the note of unreserved business from the IT Committee (10 March 2023) (**CP2023/036**). Council noted that mandatory training in cybersecurity has been rolled out for University employees. It was agreed to make IT training part of the September pre-arrival programme of induction for freshers.
- cc2023.83 *Policies*
The following policies were received and noted which have been reviewed by the relevant committees of Council: Business Gifts & Hospitality; Donations; Filming & Photography; Gym Usage; Health & Safety; Smoking (**CP2023/037a-f**).
- cc2023.84 *Prevent*
The Senior Tutor reported that the College had been notified by the Office for Students during the recent vacation that its return had been accepted and that there were no further actions necessary.
- cc2023.85 *Ascension Day Singing from the Tower*
Council gave permission for the choir to ascend to the tower and sing a short service on the morning of 18 May and for filming by the BBC, subject to a risk assessment being carried out and followed (**CP2023/038**).



- cc2023.86 *Williamson Prize*
The Williamson Prize for Musical Performance has been awarded to Jessica ELLIS (IA Music; Oboe) and her recital will take place on 14 May.
- cc2023.87 *College Diary 2023-24*
The College Diary for 2023-24 was received and noted (**CP2023/039**).
- cc2023.88 *Any Other Unreserved Business*
- i. The Development Director raised the possibility of refreshing the internal noticeboards at the porters' lodge and installing new boards outside the Quarry Whitehouse Auditorium. Council agreed for the idea to be taken further with the Operations Manager and the Master's Assistant.
 - ii. To mark the Coronation, Compline would be held on Friday at 9.30pm; the Coronation ceremony would be shown on Saturday morning in the Chadwick Room, and on Sunday brunch would be served and Old Court Lawn made available for picnics.
 - iii. Mr Jeff Overs will be in College on 17 May and will take photographs of undergraduates for display in College.

