



MINUTES
of a meeting of the College Council in the New SCR
at 1:10pm on Tuesday 14 February 2017

There were present: The Master, the Vice-Master, the Bursar, the Senior Tutor, Dr Kolios, Dr Rana, Professor Cant, Mr Matheson, the Revd Canon Shilson-Thomas, and Dr Woodford. The JCR President, JCR Treasurer and MCR President were present for the Unreserved Business, for which the MCR Treasurer was in attendance. Dr Sampson was in attendance as secretary.

UNRESERVED BUSINESS

cc2017.17 Starred Items

It was agreed that starred items should not be discussed. cc2017.31 was unstarred.

*cc2017.18 * Statement of Conflicts of Interest*

It was confirmed that there were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

cc2017.19 Apologies for Absence

Apologies for absence were received from Dr Beauregard and Ms MacDonald.

cc2017.20 Minutes of the Unreserved Council Meeting held on 25 January 2017

The minutes were agreed and signed, subject to correction to include the JCR Treasurer and Dr Rana in the list of those present.

cc2017.21 Matters Arising

*i. * cc2016.188 College Holiday Dates*

Council noted the amended dates for summer kitchen closure which should read 19 August to 4 September 2017.

cc2017.22 Investment Committee

Council received and noted the minutes of a meeting of the Investment Committee held on 26 January 2017 (**CP2017/6**), and approved the proposal that Mr Kitov be appointed to and Mr Andrew Horton (SE 1981) be invited to join the Investment Committee.

- cc2017.23 * *Health & Safety Working Group*
Council received and noted the minutes of a meeting of the Health & Safety Working Group held on 30 January 2017 (CP2017/7).
- cc2017.24 *Rents Liaison Committee*
Council received and noted the minutes of a meeting of the Rents Liaison Committee held on 7 February 2017 (CP2017/8) and approved the Bursar's proposal for a rent increase of 3.75%.
- cc2017.25 * *Directors of Studies Committee*
Council received and noted the minutes of a meeting of the Directors of Studies Committee held on 30 January 2017 (CP2017/9).
- cc2017.26 * *Buildings & Estates Committee*
Council received and noted the minutes of a meeting of the Buildings & Estates Committee held on 3 February 2017 (CP2017/10).
- cc2017.27 *Phase 3*
The Bursar provided an update on Phase 3 of Ann's Court (CP2017/11). Council approved the proposed expansion of the basement space, and gave the architects leave to realign the buildings. Council noted the concerns of the Library and Archives Committee about consulting Junior Members on 'people noise' and practices observed elsewhere in managing crowds in the auditorium so as not to disturb library users. Council noted that further consultation will be needed on matters of design, including the first floor roof terrace and the ideal placement of security devices.
- cc2017.28 *Six Month Accounts*
Council received the half-year accounts (CP2017/12).
- cc2017.29 *Catering Review*
The Bursar introduced CP2017/13, and emphasised that the immediate focus would need to be on revamping the student catering offering. Council noted that the Bursar would bring the review to the next meeting of the Governing Body.
- cc2017.30 *College Easter Egg Hunt – 17 April 2017*
The Master reported that this year's College Easter Egg Hunt would be held on 17 April 2017.
- cc2017.31 *Library and Archives Committee*
Council received and noted the minutes of a meeting of the Library and Archives Committee held 7 February 2017 (CP2017/14). Council noted the need for formal interaction between the Library and Archives Committee and the Paintings Committee in shaping



formal policies generally, and in particular external requests to borrow items from the College's collections; that the Archivist would like publicity material from the Snow Ball, the May Ball and College events to be archived; and that there were concerns about whether the library staff could manage to offer tea and cake sessions next term.

- cc2017.32 Prevent Committee*
Council received and noted the minutes of a meeting of the Prevent Committee held 8 February 2017 (**CP2017/15**).
- cc2017.33 Policy on Pregnancy and Parental Leave for Funded PhD Students*
The Senior Tutor introduced **CP2017/16**. The Bursar and Senior Tutor agreed to return to Council with firm proposals for PhD students supported by College funds.
- cc2017.34 Policy Concerning Personal Relationships between Staff and Students*
The Senior Tutor introduced **CP2017/17**, which Council approved as College policy. Council noted that when ambiguities arise, the overriding value ought to be transparency, and that anyone in doubt over whether a close personal relationship, whether romantic or familial, is covered by the policy should consult the Senior Tutor.
- cc2017.35 Admissions Tutors' Report on Admissions Round 2016-17*
The Senior Tutor introduced **CP2017/18**. Council offered their praise for the new admissions team for their highly successful first round of admissions. Council noted that the new admissions assessments were broadly thought to have worked well.
- cc2017.36 Access Committee*
The Senior Tutor introduced **CP2017/19**. Council approved having both the Bursar and an MCR representative on the committee.
- cc2017.37 Draft Template of a College Policy on Harassment and Sexual Assault*
The Senior Tutor introduced **CP2017/20**. Council agreed that the Senior Tutor, the Vice-Master, the Bursar and Dr Sampson create a College policy modelled on the University template.
- cc2017.38 ANUK Accommodation Survey*
The Bursar introduced **CP2017/21**, which Council noted.
- cc2017.39 Permission*
Council gave permission for:
- i. A jazz band to play 7pm-7:30pm in the New SCR for a MSF Charity Dinner being held on 20 February 2017.



- ii. Music over lunch (comprising one singer with a backing track) for the 60th Birthday Celebration of Ian O'Connor (porter) on Saturday 17 September 2017.
- iii. Dr Kolios to hold a dinner for the economists during the quiet period on 28 April 2017. Council attached particular emphasis to 1) the presence of a Fellow; and 2) the chosen date was the final Friday of the first quiet period, although future requests for events during the quiet periods will be approached on a case-by-case basis.

cc2017.40

Weddings in Chapel

Council noted that the Dean of Chapel has given permission for the following wedding to take place in the Chapel:

Laura McNeilly (SE 2007) and Thomas Alldred (SE 2007) on Saturday 16 December 2017.

Council gave permission for music and dancing in the Dining Hall at the wedding reception following the service.

cc2017.41

College Diary

Council considered proposed changes to the College Diary for 2017-18. The Senior Tutor agreed to present a paper to the next meeting of Governing Body on the timing of graduate and undergraduate matriculation dinners.

cc2017.42

Timetable of Meetings

Council approved the timetable of meetings of College Council, Governing Body and the College Meeting for 2017-18 (CP2017/22).

cc2017.43

Any Other Unreserved Business

i. College Council Date

The Senior Tutor noted that he may be in India on College business on 28 November 2017, and so asked Council to consider moving to a different date for that meeting.

