



## MINUTES

### *of a meeting of the College Council in the New SCR at 1:10pm on Tuesday 31 October 2017*

There were present: The Master, the Vice-Master, the Bursar, the Senior Tutor, Mr Matheson, Professor Cant, Dr Rana, the Revd Canon Shilson-Thomas, Ms MacDonald, Dr Woodford and Mr Nicholson. The JCR Treasurer and MCR President were present for the Unreserved Business. Dr Sampson was in attendance as secretary.

### **UNRESERVED BUSINESS**

*cc2017.229 Starred Items*

It was agreed that starred items should not be discussed.

*cc2017.230 \* Statement of Conflicts of Interest*

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

*cc2017.231 Apologies for Absence*

Apologies were received from Dr Beauregard, the JCR President and the MCR Treasurer.

*cc2017.232 Minutes of the Unreserved Council Meeting held on 10 October 2017*

The Minutes were agreed and signed.

*cc2017.233 Matters Arising*

*i. cc2017.213 Commemoration of Benefactors*

The Master reported that the Commemoration of Benefactors would be moved to the Sunday closest to the feast day of Saint Etheldreda in October from 2018.

*ii. cc2017.215 Smoking Policy*

Council approved a ban on smoking in all residential accommodation and common indoor areas of College as well as in the gardens and all outside areas other than the designated smoking areas in Kitchen Yard and Cripps Court from 1 January 2018.

- cc2017.234 *Ann's Court Phase 3*  
The Bursar reported that an application planning permission for Phase 3 was underway, with the outcome expected in January 2018. He also reported that the cost of renovating the old library was higher than anticipated, and that he would investigate a minimum change scenario amongst other options.
- cc2017.235 *Development Committee*  
Council received and noted the minutes of a meeting of the Development Committee held on 10 October 2017 (CP2017/115).
- cc2017.236 *Investment Committee*  
Council received and noted the minutes of a meeting of the Investment Committee held on 26 October 2017 (CP2017/116), and approved the Annual Report 2017 (CP2017/117).
- cc2017.237 *Accounts for the Year Ending 30 June 2017*  
The Bursar introduced the College Accounts for the year 2016-17 (CP2017/118a-d). Council recommended their approval to Governing Body, and recommended that Governing Body approve a one-week bonus for staff.
- cc2017.238 *University Council Consultation Paper on Membership of the Regent House*  
The Master introduced CP2017/119. Council recommended that the College respond to the consultation supporting certification by the Head of House, rather than having members self-certify.
- cc2017.239 \* *Directors of Studies Committee*  
Council received and noted the minutes of a meeting of the Directors of Studies Committee held on 16 October 2017 (CP2017/120).
- cc2017.240 \* *Access Committee*  
Council received and noted the minutes of a meeting of the Access Committee held on 24 October 2017 (CP2017/121).
- cc2017.241 *Equality and Diversity Committee*  
Council received and noted the minutes of a meeting of the Equality and Diversity Committee held on 17 October 2017 (CP2017/122). The Senior Tutor and Vice Master called Council's attention to the various publications listed at the end of the minutes. Council approved the recommendation that all those directly involved in selection of students or of staff should be required to have undertaken the University's online training on both Unconscious Bias and on Equality and Diversity Essentials. This would be a recommendation for the coming undergraduate admissions round and a requirement thereafter. Council also approved the recommendation that the



College's conflict of interest policy be reviewed as there is strong evidence that a robust policy on this matter has a significant benefit in areas covered by the Equality and Diversity Committee's remit. The list of policies of other Colleges and HEIs was highlighted by the Senior Tutor.

- cc2017.242      *Safeguarding Policy Template*  
The Senior Tutor introduced **CP2017/123**. Council approved the introduction of a College policy based on the template. The Senior Tutor, in consultation with the Vice-Master and Dr Sampson, agreed to return to Council with a draft policy.
- cc2017.243      *Report on Non-Financial Matters*  
Council noted the Report on Non-Financial Matters for the year 2016-17 (**CP2017/124**).
- cc2017.244      *Any Other Unreserved Business*  
There was no other unreserved business.

