



MINUTES
of a meeting of the College Council in the New SCR
at 3.10pm on Tuesday 9 February 2016

There were present: The Master, the Vice-Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Mr Fox, Dr Kolios, Mr Matheson, Dr Rana, the Revd Canon Shilson-Thomas and Dr Woodford. The JCR President, JCR Treasurer and MCR Treasurer were present for the Unreserved Business, for which the MCR Treasurer was in attendance. Dr Thompson was in attendance as Secretary.

UNRESERVED BUSINESS

- cc2016.23 Starred Items*
It was agreed that starred items should not be discussed.
- cc2016.24 Statement of Conflicts of Interest*
There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.
- cc2016.25 Apologies for Absence*
There were no apologies for absence.
- cc2016.26 Minutes of the Unreserved Council Meeting held on 19 January 2016*
The Minutes were agreed and signed.
- cc2016.27 Matters Arising*
- i. cc2016.5.i—Ann’s Court Phase III*
The Bursar reported that a planning consultant had been engaged to assist with assembling the case that the plans for Phase III did not constitute a major change of use. Should the appeal be unsuccessful, a new planning application would be required.
- cc2016.28 Health and Safety Working Group*
Council received and noted the minutes of a meeting of the Health and Safety Working Group held on 25 January 2016, and noted the Health and Safety Audit Report and Accident Figures (CP2016/6).
- cc2016.29 Directors of Studies Committee*
Council received and noted the minutes of a meeting of the Directors of Studies Committee held on 25 January 2016 (CP2016/7).

- cc2016.30 *Investment Committee*
Council received and noted the minutes of a meeting of the Investment Committee held on 28 January 2016 (**CP2016/8**).
- cc2016.31 *Buildings and Estates Committee*
Council received and noted the minutes of a meeting of the Buildings and Estates Committee held on 29 January 2016 (**CP2016/9**).
- cc2016.32 *Steward's Committee*
Council received and noted the minutes of a meeting of the Steward's Committee held on 1 February 2016, and recommended the Silver Policy to the College Meeting (**CP2016/10**).
- cc2016.33 *Development Committee*
Council received and noted the minutes of a meeting of the Development Committee held on 2 February 2016 (**CP2016/11**).
- cc2016.34 *Rents Liaison Committee*
The Vice-Master reported that the minutes of the meeting of the Rents Liaison Committee held on 26 January 2016 would follow at the next meeting. He reported that the meeting had been short but productive. The application of the agreed formula would suggest a rent increase of 4%, but the Bursar had asked for 3.5%, which Council agreed.
- cc2016.35 *Six Month Accounts*
The Bursar introduced the half-year accounts (**CP2016/12**), noting that the forecast deficit was lower than had been budgeted. Mr Matheson asked for the previous year's six month accounts to be appended to the current year's for comparison, and it was agreed that this be done in future.
- cc2016.36 *27/29 Grange Road*
The Bursar reported that an opportunity might shortly arise to acquire from Newnham College 27 Grange Road, either by purchase or by exchange for no. 29. This would allow the creation of a new court. The details would be subject to agreement by the respective College Governing Bodies, and depend on evaluations and surveys. Council agreed that this was an important opportunity, and agreed that the permission of Governing Body be sought.
- cc2016.37 *'Prevent' Strategy*
The Senior Tutor introduced **CP2016/13**. He reported that the preliminary risk assessment had been completed, and that template policy documents were awaited from the Office of Intercollegiate Affairs. Formal approval of strategic documents would be sought from Council and Governing Body in ET. He reported that the 'Prevent' Committee would consist of the Master, the Vice-Master, the Bursar, the Senior Tutor, the Dean, the Dean of Chapel, the JCR President, the MCR President, the Head Porter and the Catering and Conference Manager.



- cc2016.38 *Senior Tutors' Committee*
The Senior Tutor reported that the STC's discussion of policies concerning harassment and sexual assault were on-going, and that it would be sensible for the College to wait for University and Inter-Collegiate policies to be redrafted before revising our own. The Tutors would be addressed on the subject later in the term.
- cc2016.39 *Prospectus*
The Senior Tutor introduced **CP2016/14**. Council approved the proposal for a new Undergraduate Admissions Prospectus. It was agreed that the final draft should be brought to Council for approval.
- cc2016.40 *Admissions Assessments for 2016*
The Senior Tutor introduced **CP2016/15** and reported on progress with the pre-interview and at-interview tests which would form part of the admissions assessments in the next round. He reported that the FAQs were to inform responses to members of the public, but were not for public dissemination. It was agreed that they should be circulated to Directors of Studies. In response to the JCR President, the Senior Tutor reported that the assessments would be subject to rigorous ongoing monitoring to ensure against any school-type bias.
- cc2016.41 *Requests for Events*
Council gave its approval to:
- music for an event on 16 July 2016, 4pm to 11.30pm, for Steve Humphreys (SE 1985), involving 50-70 people, with a five-piece band playing in the gardens in the afternoon (jazz) and in the Chadwick Room in the evening (dance music); subject to the condition that the event in the gardens be open to all members of College;
 - MRC Epidemiology Unit, University of Cambridge School of Clinical Medicine Christmas Dinner: Friday 16th December, 150 people; Dinner, Disco and Dancing in Hall - 12am finish;
 - use of Toni's Ice in the Gardens during drinks reception following the wedding of Nick Wright and Victoria Marshall Wedding on 25th June 2016 (approved by College Council 28 April 2015).
- cc2016.42 *Easter Egg Hunt—Monday 28 March 2016*
The Master reported that the Easter Egg Hunt would take place on Monday 28 March 2016.
- cc2016.43 *Any Other Unreserved Business*
- i. *Bridge the Gap*
The Bursar reported that the College would be taking part in the Bridge the Gap/Open Cambridge walk on 11 September. Dr Beauregard reported that the gardens would also be offering a tour. Dr Sewell reported that the librarian was keen to be



involved, and that it would be important for the College's contributions to be coordinated carefully.

ii. Timing of Meetings

It was agreed that 3.10pm was a very inconvenient time. It was agreed that the next meeting be held at 1.10pm with a 2.50pm guillotine.

