



Selwyn College Cambridge

## PERSON SPECIFICATION

**Job Title:** Housekeeping Assistant

**Department:** Housekeeping

### Essential Knowledge, Skills and Experience

- Previous cleaning experience, preferably in a hotel or academic environment.
- Knowledge of correct usage and application of a range of cleaning products.
- Able to cope with a varied and demanding workload.
- Self-motivated, with the ability to work with minimal supervision once trained.
- Ability to achieve and maintain a high standard of hygiene and cleanliness.
- Reliable, with a methodical and thorough approach.
- Customer focused.
- A flexible attitude to assist others to meet deadlines when required.
- Attention to detail and the ability to report any areas of concern.
- Health and safety awareness.
- Good personal hygiene and a smart appearance.
- The job will entail contact with staff and Fellows and therefore an ability to understand spoken and written instruction, including health and safety instructions is essential.

### Desirable

- NVQ Housekeeping Level 2 would be desirable but not essential, as full training will be provided.