Selwyn College is recruiting for a part-time Housekeeping Assistant with previous experience of commercial cleaning to clean our College Offices in the early evenings, from Monday—Friday (15 hours per week).

You’ll join the College at an exciting time of development and expansion, with the imminent refurbishment of our Seryery and College Bar, and the building of a new Library and Auditorium which will be completed in September 2020.
WHAT YOU’LL BE DOING
You will be cleaning offices, meeting rooms, stairs, corridors and kitchens in our modern College Offices to high standards, with minimum supervision. The building (shown in the picture) was completed in 2005 and the three floors of offices and meeting rooms are accessed by stairs and a lift.
Staff who work in College Offices handle confidential data on a daily basis and therefore complete discretion and confidentiality is essential. Staff may occasionally be working in their offices in the evenings and you must be able to work alongside them with minimum disruption to their work.

LOOKING AFTER YOU AND YOUR CAREER
33 days' annual leave, (including an allowance for bank holidays)
Develop your skills through in-house training and career development opportunities
Reward for high achievers through performance-based pay
Contributory Final Salary Pension Scheme (Cambridge Colleges’ Federated Pension Scheme) or NEST
On-site parking
Contractual sick pay
A range of family friendly benefits above statutory requirements
Free Medical healthcare cash plan
Subsidised private healthcare
Free use of the College gym

ABOUT SELWYN COLLEGE
Selwyn College is a constituent part of the University of Cambridge, and is home to 390 undergraduates and more than 200 graduate students from the UK and around the world. It is one of the top-performing colleges, with a reputation for combining academic excellence with a friendly atmosphere, and has a Fellowship of around 60 – with many academics who are leaders in their field. The College has distinguished alumni including the actors Hugh Laurie and Tom Hollander, the novelists Robert Harris and Justine Picardie, the archbishop of York John Sentamu and the leading Indian businesswoman Zia Mody.

The College owes its name to George Augustus Selwyn, who was the first Bishop of New Zealand (1841-68) and later Bishop of Lichfield (1868-78), and in whose memory the College was founded. The distinctive red-brick Victorian Old Court is Tudor Gothic in style, much of it designed by architect Sir Arthur Blomfield.

Selwyn has a committed and friendly body of around 120 non-academic staff (including part-time and seasonal workers) comprising Porters, Gardeners, Maintenance, Administrative staff, Housekeeping and Catering Assistants, Senior College Officers and Fellows, who provide a network of support services for our students, guests, visitors and alumni.

Selwyn College is home to students of all backgrounds from the UK and across the world. We’re proud of our diversity. We therefore welcome staff whatever their race, gender, sexuality, disability or religious belief, and we’re keen to receive applications from people who may be under-represented in our community.