



MINUTES

*of a meeting of the College Council in the Harrison Room
at 1:10 pm on Tuesday 6 May 2025*

There were present the Master, Dr Beauregard, Mr Kitov, Dr McDougall, Mr Nicholson, Dr O'Donnell, Professor O'Sullivan, Ms Phillips, Dr Reinbold, Dr Sewell and Professor Tasker; the JCR President, Ms Jacques, and Treasurer, Ms Fink; and the MCR Treasurer, Ms Dziekan. Dr Howard was in attendance as Secretary.

UNRESERVED BUSINESS

- cc2025.73* *Starred items*
Item *cc2025.84* was unstarred; otherwise it was confirmed that the starred items should not be discussed.
- cc2025.74* *Statement of conflicts of interest*
There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.
- cc2025.75* *Apologies for absence*
Apologies were received from Prof Moultrie and from the MCR President, Mr Pendleton.
- cc2025.76* *Minutes of the Unreserved Council Meeting held on 18 March 2025*
The Minutes were received and signed.
- cc2025.77* *Matters arising*
There were no unreserved matters arising.
- cc2025.78* *Total Return Calculation*
The Bursar introduced **CP2025/036**, referring Council to item 6 in the minutes of the Investment Committee to be considered later in the meeting. Council discussed the difference between the percentage return on its investments in a given year, and the percentage drawdown, with particular reference to how College's investment strategy should inform discussions with alumni and both existing and potential donors. Council agreed to the Investment Committee's recommended 3% withdrawal rate for the financial year 2025–26.
- cc2025.79* *Risk assessment*
The Bursar introduced **CP2025/037**, reminding Council that the annual review had taken place as usual in Lent Term; no changes to the headline risks were proposed in this termly review. Council identified risks G1–3 (concerning cyber-

security and data integrity) as among the most concerning, but no changes to the schedule were proposed.

cc2025.80 Faculty of History Stirling Project

The Bursar reported to Council on the progress of the Faculty of History's £100m project to refurbish the Stirling Building. The information available indicated that enabling works were likely to begin onsite in July 2025, with main building works to commence in November 2025 beginning a project disruption period of approximately three years thereafter. Negotiations between the University Estates team responsible for the project and the College centered on the presence of a large crane which would over-sail Selwyn property (especially the gardens adjacent to 17 West Road) when not in use, and on measures for noise mitigation. Consent to an over-sailing license would be required from the College. Levels of noise disruption for residents of F and G staircases, 17 West Road and the west range of Ann's Court would be carefully monitored, and any potential requirement for rebates against room rents would feature in ongoing negotiations. Signage had been requested to ensure that users of Sidgwick site could access College facilities, and use of College catering outlets by construction staff would be kept under review.

cc2025.81 Head of Communications role

The Bursar reported on the ongoing plans to recruit a Head of Communications in light of the Master's impending retirement. This would be a part-time post likely to involve c.22.5–30 hours per week spread across seven days, reporting to the Master and guided by a Communications Strategy to be agreed by Council. It was noted that funding for this post had been included in the Bursar's 5-year plan for the past two years and featured in the budget planning for 2025–26. There was some discussion of the importance of setting realistic expectations for the demands on the Communications officer's time at different times of the year: although levels of activity would indeed vary, specific weeks within University vacation periods could be among the busiest for activities in relation to admissions and outreach, while much of Easter term (when students and fellows alike are focused on the demands of University examinations) may be quieter. Council approved the proposed recruitment process described in **CP2025/038**, with the addition that the Bursar would also be included in the panel. It was noted that the success of the role would depend on close liaison with relevant College officers and their departments and good working relationships with College and University employees in related roles, as well as with representatives of the JCR, MCR and other student organizations.

cc2025.82 Global Banking Authority

Council noted the letter being provided to the College's bank following the appointment of the new Head of Finance (**CP2025/039**).

- cc2025.83 *OfS conditions of registration re harassment and sexual misconduct policy*
The Senior Tutor report on **CP2025/040**, which outlined measures to be taken by Colleges to ensure compliance with OfS conditions of registration. Three of the five actions were already in place, and the Bursar and Senior Tutor were liaising to identify any necessary minor revisions to the College's disciplinary procedures and Data Privacy Notice.
- cc2025.84 *IT and Data Committee*
The minutes of the meeting of the IT and Data Committee held on 14 March 2025 (**CP2025/041**) were received and noted. The Bursar drew attention to item 5 in these minutes, in relation to the provision of telephony: the proposal in question would be brought to the next Council meeting.
- cc2025.85 *HR Committee*
The minutes of the meeting of the HR Committee held on 21 March 2025 (**CP2025/042**) were received and noted, together with the appended Terms of Reference.
- cc2025.86 *Investment Committee*
The minutes of the meeting of the Investment Committee held on 30 April 2025 (**CP2025/043**) were received. Council noted the updated Investment Policy Statement, and approved its publication on the College website.
- cc2025.87 *College Diary 2025–26*
Council approved the draft of the Diary for 2025–26 (**CP2025/044**), noting that the existing dates for the undergraduate open day on 12 September and the Master's retirement dinner on 23 September would need to be added; as with all iterations of the Diary, dates for College meetings would remain under review as and when arrangements were received for meetings of intercollegiate bodies.
- cc2025.88 *Any other unreserved business*
There was no other unreserved business.