



MINUTES

*of a meeting of the College Council held in the Harrison Room
at 1:10 pm on Tuesday 17 June 2025*

There were present the Master, Dr Beauregard, Dr McDougall, Professor Moultrie, Mr Nicholson, Dr O'Donnell, Professor O'Sullivan, Ms Phillips, Dr Reinbold, Dr Sewell and Professor Tasker; the JCR President, Ms Jacques, and Treasurer, Ms Fink; and the MCR Pre-sident, Mr Pendleton, and Treasurer, Ms Dziekan. Dr Howard was in attendance as Secretary.

UNRESERVED BUSINESS

cc2025.121 Starred items

Items *cc2025.128*, *cc2025.130* and *cc2025.131* were unstarred; otherwise, it was confirmed that the starred items should not be discussed.

cc2025.122 Statement of conflicts of interest

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

cc2025.123 Apologies for absence

Apologies were received from Mr Kitov.

cc2025.124 Minutes of the Unreserved Council Meeting held on 27 May 2025

The Minutes were received and signed.

cc2025.125 Matters arising

i. Jaycee Busuego, 2006–2025 (cc2025.104.i)

The Senior Tutor updated Council on the most recent developments. Mr Busuego's funeral had been confirmed for 26 June in Norwich: the Master, Senior Tutor and Dean of Chapel would attend on behalf of the College, and arrangements were being made to present the Book of Remembrance currently in the College Chapel to his family in advance of the event. A donation had been made by College to assist with the expenses of the funeral. The College Nurse and Dean of Chapel had been supporting those students who had been closest to the deceased. The Bursar had reported the matter to the Charity Commission, who had in turn drawn attention to their standard advice on safeguarding governance—which recommends periodic review of safeguarding policy and procedures in order to learn from serious incidents and 'near misses'. Arrangements were ongoing for the necessary formal Serious Case Review.

ii. *Statute reform and Employer-Justified Retirement Age for Fellows (cc2025.8, cc2025.27.ii)*

The Bursar reported that College had now heard from the Deputy Clerk to the Privy Council that the ongoing Statute reforms had not yet progressed sufficiently to be considered at the July meeting of the Privy Council, and would therefore not be approved until the next meeting, in October 2025. In the meantime, the provisions of the proposed revised statute relating to the possibility of extending employment beyond the EJRA would be applied in full with immediate effect, as agreed at Council on 28 January 2025 (cc2025.8).

cc2025.126

Fees and Charges

The Fees and Charges for 2025–26 (CP2025/061) were approved.

cc2025.127

Refurbishment of 21 & 23 West Road

The Bursar introduced CP2025/062, reminding Council that the Working Group had been considering feasibility proposals in the context of an original agreed cost envelope of £2.5m which had been expanded by approximately £1m–1.5m after consultation with the Development Director. Factoring in the core aims of the project (essential refurbishment, kitchen and bathroom refits, improved thermal insulation) and desirable improvements in terms of accessibility and environmental sustainability, the proposed addition of a court-facing extension as the main access point to both buildings seemingly remained possible—though the costs associated with anything other than a single-storey addition were likely to prove prohibitive. Feedback from the Operations Committee had stressed the importance of achieving the aims of the project for the best value, rather than expanding its scope in line with hypothetical donations. With this in mind, the Working Group would continue to develop the preliminary proposals, with a view to making a firm recommendation to Council on 15 July as to the option to be taken forward for detailed design work (RIBA Stage 3) over the summer.

cc2025.128

Alumni & Development Committee

The minutes of the meeting of the Alumni & Development Committee held on 23 May 2025 (CP2025/063) were received and noted. Council further noted the recent news of a gift of \$135,000 (£100,000) from Peter and Christina Dawson, intended to support the College's Bridging Course for undergraduate freshers for the next four years. Those present commended Mr Nicholson and his team for their work on this, and expressed gratitude to the donors on behalf of the College.

cc2025.129

Operations Committee

The minutes of the meeting of the Operations Committee held on 30 May 2025 (CP2025/064) were received and noted; the concerns expressed at (7) therein had already been discussed in cc2025.127 above.

cc2025.130

Library and Archives Committee

The minutes of the meeting of the Library and Archives Committee held on 4 June 2025 (CP2025/065) were received and noted. Council received the news of a window failure in the Bartlam Library with concern (see above paper, item 6.2.1); the Library contractors would be undertaking a site visit after the examination period to determine the cause and check for any risk of similar failures in other windows.

cc2025.131

Accommodation Committee

The minutes of the meeting of the Accommodation Committee held on 11 June 2025 (CP2025/066). Council agreed with the proposal to limit group balloting to groups of no more than three students from next year's ballot. The consequences would be evaluated and used to inform any ongoing limits for future years. Council also noted the desirability of having up to date information and photographs of rooms available on the College website; corrections and omissions should be brought to the attention of the Accommodation Committee, ideally via the JCR and MCR Accommodation Officers.

cc2025.132

Any other unreserved business

There was no other unreserved business.