



## MINUTES

*of a meeting of the College Council held in the Chadwick Room  
at 1:10pm on Tuesday 30 November 2021*

There were present the Master, the Vice Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Professor Ellis, Ms MacDonald, Mr Matheson, Dr Meer, Mr Nicholson, Canon Shilson-Thomas. The JCR President, the JCR Treasurer, and the MCR President were present for the Unreserved business, for which the incoming MCR President, MCR Treasurer, and JCR Treasurer were also in attendance. Dr Woodford was in attendance as secretary.

### UNRESERVED BUSINESS

*cc2021.259      Starred Items*

Council confirmed that starred items should not be discussed.

*cc2021.260      \*    Statement of Conflicts of Interest*

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

*cc2021.261      Apologies for Absence*

There were no apologies for absence. The Master welcomed the President-elect of the MCR, Ms Elsa Kobeissi, the JCR Treasurer-elect, Mr Matthew Hambling and the MCR Treasurer-elect, Mr Stanislaw Banach.

*cc2021.262      Minutes of the Unreserved Council Meeting held on 2 November 2021*

The minutes were agreed and signed.

*cc2021.263      Matters arising*

There were no matters arising.

*cc2021.264      Covid Update*

The Bursar reported that no cases of Covid were reported from the weekly asymptomatic testing. For the two weeks prior to the last week of term, 50% of the cohort was tested, with the full cohort to be tested in the final week. The participation rate at Selwyn continues to be higher than other colleges and high enough for the results to give a meaningful indication of the prevalence of infection. In the light of the Omicron variant of concern, Council agreed to the wearing of masks in Chapel

and the auditorium for all events, and the wearing of masks in meetings where ventilation and distancing is not possible. In the College library, masks should be worn when moving around but could be removed when seated as a result of the very good ventilation and distancing of study spaces. Lateral flow testing will be required for external events such as reunions and the College will purchase additional CO<sub>2</sub> monitors to monitor air quality.

- cc2021.265      *Risk Register*  
Council reviewed the eleven headline risks (i.e. those categorised ‘red’ or ‘amber’) on the Risk Register and noted updates to the mitigations which will be incorporated into the annual review in February (CP2021/115). Technology and data risks had been considered at length by the IT Committee on 12 November. Yellow risks were also reviewed by Council. The annual review of the risk register is due in Lent Term and the Master, the Bursar, the Vice Master and Mr Matheson agreed to form a working group to consider the register in detail before it comes to Council.
- cc2021.266      *Review of Council-agreed Policies and their Review Dates*  
Council noted the list of policies that are agreed by Council (CP2021/116); the list will be reviewed annually during the Michaelmas term to ensure the policies are reviewed in a timely manner.
- cc2021.267      *End of Year Staff Reward and Recognition*  
Council agreed the proposal for the recognition of non-academic staff CP2021/117.
- cc2021.268      *MCR Constitution*  
Council approved amendments to the MCR Constitution, which had been discussed in advance by the senior Law Fellow (CP2021/118) and agreed to change the phrase ‘enrolled member’ to ‘matriculated student’. Council noted that the updated MCR constitution should be readily available online.
- cc2021.269      *Steward’s Committee*  
The minutes of a meeting of the Steward’s Committee held on 9 November 2021 (CP2021/119) were received and noted.
- cc2021.270      *Paintings Committee*  
The minutes of a meeting of the Paintings Committee held on 10 November 2021 (CP2021/120) were received and noted. The photographs of members of the MCR taken by Jeff Overs will be moved to the Harrison Room to refresh the display.



- cc2021.271      *Compliance Committee*  
The minutes of a meeting of the Compliance Committee held on 11 November 2021 (CP2021/121) were received and noted. Council reaffirmed that all committees should review their terms of reference in the first meeting of each academic year.
- cc2021.272      *IT Committee*  
The minutes of a meeting of the IT Committee held on 12 November 2021 (CP2021/122) were received and noted.
- cc2021.273      *Gardens Committee*  
The minutes of a meeting of the Gardens Committee held on 19 November 2021 (CP2021/123) were received and noted.
- cc2021.274      *Any Other Unreserved Business*
- i. *Update on major projects*  
The Old Library project is on track to complete at the end of February. The hostels project has encountered structural issues and the contractors have already given notice that these may compromise their ability to complete the project within the agreed timescale and budget. The ground source heat pump requires some revision of the planned bore holes in the light of tree roots. The Senior Tutor reported that to plan effectively for graduate accommodation in 2022-23, decisions on potential timescales need to be made before Christmas. It was confirmed that a meeting of the hostels working group would be held to review the issues raised.
  - ii. *Asbestos surveys*  
The asbestos survey in the basements in Old Court has led to the removal of asbestos in staircases C and D in Old Court. The survey moved to the basements of A and B staircases; concerns which were flagged up have been investigated and the asbestos is less problematic than it first seemed. Nothing needs to be removed from A basement, though it can optionally be removed; however, in B basement, where the IT server is housed, there is asbestos which requires removal.
  - iii. *JCR and MCR Committee*  
The Master thanked the outgoing JCR and MCR officers and noted that the incoming JCR and MCR Presidents and the JCR Treasurer would become charitable trustees of the College.

