



MINUTES

*of a meeting of the College Council
at 1.10pm on Tuesday 15 March 2022*

There were present the Master, the Vice Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Ms MacDonald, Mr Matheson, Dr Reinbold, Canon Shilson-Thomas; the JCR President, Ms Bella Cross; the JCR Treasurer, Mr Matthew Hambling; and the MCR President, Ms Elsa Kobeissi. The MCR Treasurer, Mr Stanislaw Banach, was also in attendance. Dr Woodford was in attendance as secretary.

UNRESERVED BUSINESS

- cc2022.50 Starred Items*
Council confirmed that starred items should not be discussed.
- cc2022.51 Statement of Conflicts of Interest*
There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.
- cc2022.52 Apologies for Absence*
Dr Reinbold was welcomed to her first meeting of Council. Apologies for absence were received from Mr Nicholson.
- cc2022.53 Minutes of the Unreserved Council meeting held on 15 February 2022*
The minutes were received and signed.
- cc2022.54 Matters arising*
There were no matters arising.
- cc2022.55 Ukraine situation*
The Master outlined how the College was supporting students affected by the war in Ukraine, and noted that work was ongoing on in the University with the Council for At-Risk Academics. The Bursar explained that the situation had consequences for the College's risk register, including with regard to rising energy prices. Given the uncertainties of the situation, further reviews of rents or other charges may be required, but these would be brought to Council in the first instance, with prior advice to the student representatives if involving students.

- cc2022.56 *Statute Reform*
Council discussed the draft of the statutes recently received from the College's lawyers (**CP2022/19**). The objectives of the statutes review remain the same, to remove outdated statutes relating to employment law and to reduce the size of the Trustee body in line with Charity Commission advice. Where appropriate, the numbers of areas covered by statutes is reduced in favour of regulation. As previously agreed, the senior members of the College Council will become the charitable trustees of the College, with the junior members continuing to be involved in decision making and attending meetings of Council. Members of Council were urged to read the draft statutes and send any comments to the Statutes committee via the Master. A revised version of the new statutes will be brought to the next Council, and an additional meeting of the Governing Body will be convened in the Easter Term to consider the statutes as its sole item of business.
- cc2022.57 *Financial Regulations*
The Bursar introduced **CP2022/20**. The financial regulations have been revised to add six new sections, including formalising the process of controls within the bursary, the holding of a college credit card, and, on procurement, raising to £10,000 the limit above which it is necessary to produce three quotations and receive finance manager approval. It was clarified that the Remuneration Committee considers fellowship salary proposals.
- cc2022.58 *Compliance Committee*
The minutes of a meeting of the Compliance Committee held on 24 February 2022 were received and noted (**CP2022/021a**). Council approved the annual Health & Safety policy statement (**CP2022/021b**), the updated Conflict of Interest policy (**CP2022/021c**) and the new and updated Data Protection Privacy Notices (**CP2022/021d**). The Bursar outlined minor changes to the Conflict of Interest policy, which will include long-term cohabitating couples within the remit of section 3 ('Related Party Disclosures').
- cc2022.59 *Library & Archives Committee*
The minutes of a meeting held on 9 February 2022 of the Library & Archives Committee were received and noted. Council approved the Library Rules (**CP2022/022**).
- cc2022.60 *Development Committee*
The minutes of a meeting held on 14 February 2022 of the Development Committee were received and noted (**CP2022/023**).
- cc2022.61 *Access Committee*
The minutes of a meeting of the Access Committee held on 16 February 2022 were received and noted (**CP2022/024**). Council warmly welcomed the College's participation in the pilot Postgraduate Widening



Participation residential summer school, a sector-leading initiative. Three quotations had been received for the new College prospectus.

- cc2022.62 *Gardens Committee*
The minutes of a meeting of the Gardens Committee held on 18 February 2022 were received and noted (**CP2022/025**). It was requested that the Snowball Committee bring their outline plans to the first meeting of the College Council of the Easter Term.
- cc2022.63 *Paintings Committee*
The minutes of a meeting of the Paintings Committee held on 23 February 2022 were received and noted (**CP2022/026**).
- cc2022.64 *Accommodation Committee*
The minutes of a meeting of the Accommodation Committee held on 9 March 2022 were received and noted (**CP2022/027**). Council agreed to extend the lease of rooms and a flat in Wolfson Court for the academical year 2022-23, as a contingency against the postgraduate hostels project not completing on time. If the postgraduate hostels are available, the rooms in Wolfson Court will be let to other students.
- cc2022.65 *IT Committee*
The minutes of a meeting of the IT Committee held on 11 March 2022 were received and noted (**CP2022/028**). The question was raised whether the College's separation from the University's IT systems results in increased cyber security concerns. It was noted that cyber security is a major risk but that no organisation is immune from such risk. The Bursar agreed to feed back concerns at an intercollegiate level.
- cc2022.66 *College Diary 2022-23*
The first draft of the College diary was received and members of Council were encouraged to send feedback on any amendments required (**CP2022/029**).
- cc2022.67 *MCR Constitution*
Amendments to the MCR Constitution were approved, with the following amendments: it was noted that in D.1 'The Committee and its Officers', a Welfare officer should be included in the list of the principal officers of the MCR to send a signal regarding the importance of the position; D.3.vii (b)iii. should read that the Vice-President 'works with the Fellow for Rooms who directs the graduate room ballot' (**CP2022/030**).
- cc2022.68 *Any Other Unreserved Business*
There was no other unreserved business.

