



MINUTES

of a meeting of the College Council held at 1.10pm on Tuesday 13 February 2024

There were present the Master, Dr Beauregard, Mr Matheson, Professor Moultrie, Mr Nicholson, Dr O'Donnell, Professor O'Sullivan, Ms Phillips, Dr Milbank Robinson, Dr Sewell, Professor Tasker; the JCR President, Ms Zogi Shala; the JCR Treasurer, Mr Chakravarty; the MCR President, Ms Fox-Wiltshire, and the MCR Treasurer, Mr Corcoran. Dr Woodford was in attendance as secretary.

UNRESERVED BUSINESS

cc2024.20 Starred Items

It was confirmed that starred items should not be discussed.

cc2024.21 Statement of Conflicts of Interest

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

cc2024.22 Apologies for Absence

Apologies were received from Ms MacDonald.

cc2024.23 Minutes of the Unreserved Council Meeting held on 23 January 2023

The minutes were agreed and signed.

cc2024.24 Matters Arising

There were no matters arising.

cc2024.25 Six-Month Accounts

The Bursar reported on figures for the six months ending 31 December 2023 and the forecast for the financial year ending 30 June 2024 (**CP2024/008**). The Bursar drew attention to the operating deficit for 2022-23 of £0.78m and the factors contributing to the deficit, including cost inflation, and reminded Council of the need to increase the College's income. At the six-month point, performance is slightly ahead of the budget in terms of cash generation, and is supported by recent philanthropic donations in the form of legacies. The College is maintaining the £500,000 annual limit placed on capital expenditure, a sufficient sum to enable work necessary to maintain the current state of the buildings; any refurbishment projects would require additional fundraising support. Tender interviews take place in March for the installation of solar panels on Cripps Court, partly funded by philanthropic support.

- cc2024.26 *Three Hostels Project – Outcome of end of defects period review*
Council noted the closing update on the three hostels sustainable refurbishment (CP2024/009).
- cc2024.27 *Social Media Policy*
The social media policy was reviewed and approved (CP2024/010). It was noted that the policy fulfils the College's obligations in accordance with Charity Commission guidance. The policy is intended for the staff handbook but has wider relevance for all members of the College.
- cc2024.28 *Snowball Review Meeting*
The Vice Master reported on the review meeting of the 2023 ball (CP2024/011). Council agreed that, in principle, planning should be allowed to proceed for a Snowball in 2024 on the last Friday of Michaelmas Term. The ball would take place subject to working with the recommendations of the review meeting, which sets out a timetable for effective planning, ticket sales, and reporting to Council. Council was supportive of the students holding such an event in principle, but noted that if the ball fails to make a profit in 2024 it would be considered that a winter ball is no longer a workable proposition in its current form. The event has an £85,000 limit on spending before it incurs VAT, and Council endorsed the recommendation to raise the ticket price while reducing numbers. No marquee is to be placed on the lawn in Old Court. Council agreed to assist with the initial payment of deposits for next year's ball if a short-term cash flow loan were required. The JCR Treasurer noted that the current committee recognized the importance of early ticket sales, and the MCR President drew attention to a willingness for MCR involvement in the planning. The Senior Tutor emphasized the importance of effective handover notes for the ball and it was agreed that the debriefing meeting with senior members and staff would take place annually.
- cc2024.29 *Draft University Staff-Student Relationships Policy*
The Senior Tutor reported on the draft University staff-student relationships policy (CP2024/012). A College policy will be required and it was agreed that the constituency system should be used to invite views on the development of a policy suitable for the College context.
- cc2024.30 *Timetable of Meetings*
The timetable of meetings of the College Council and Governing Body and the College Meeting for 2024-25 was approved, and it was noted that the meeting of Governing Body in the Michaelmas Term (5 November 2024) will take place on the new, earlier date in week four in order to review the College's accounts (CP2024/013).
- cc2024.31 *Investment Committee*
The minutes of the meeting of the Investment Committee held on 25 January 2024 were received and noted (CP2024/014).

- cc2024.32 *Operations Committee*
The minutes of the meeting of the Operations Committee held on 2 February 2024 were received and noted (**CP2024/015**).
- cc2024.33 *Steward's Committee*
The unreserved minutes of the meeting of the Steward's Committee held on 6 February 2024 were received and noted (**CP2024/016**).
- cc2024.34 *Any Other Unreserved Business*
There was no other unreserved business.