



MINUTES

*of a meeting of the College Council in the Harrison Room
at 1.10 pm on Tuesday 21 May 2024*

There were present: The Master, Dr Beauregard, Ms MacDonald, Mr Matheson, Professor Moultrie, Mr Nicholson, Dr O'Donnell, Professor O'Sullivan, Ms Phillips, Dr Reinbold, Dr Sewell, Professor Tasker; the JCR President, Ms Zogi Shala; the JCR Treasurer, Mr Chakravarty; and the MCR Treasurer, Mr Corcoran. The Snowball Co-Presidents, Ms Bannan and Mr Barraud, were in attendance for item cc2024.95. Dr Woodford was in attendance as secretary.

UNRESERVED BUSINESS

cc2024.90 Starred Items

Council will be asked to confirm that starred items should not be discussed. The Secretary should be informed of requests for any item to be unstarred before the beginning of the next meeting.

*cc2024.91 * Statement of Conflicts of Interest*

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

cc2024.92 Apologies for Absence

Apologies were received from Ms Fox-Wiltshire, MCR President.

cc2024.93 Minutes of the Unreserved Meeting of Council held on 30 April 2024

The minutes were received and signed.

cc2024.94 Matters Arising

There were no matters arising.

cc2024.95 Snowball

The Snowball Co-Presidents reported on the outline plans for the ball planned for Friday 6 December 2024 (**CP2024/043**). They reported on the composition of the committee of 19 undergraduates, all members of Selwyn, and on their work to ensure planning for a high-quality ball within a modest budget. A timetable for ticket sales had been drawn up to enable earlier, and more effective advertisement of tickets at a price which has increased slightly in relation to last year. It was noted that the MCR, senior members, and alumni would welcome being informed well in advance with details of how to purchase tickets. The Vice Master and the Senior Tutor thanked the Snowball Co-Presidents for their comprehensive paper and for their forward planning. It was noted that it is essential for the Snowball committee to liaise, among others, with Sally Bird on alcohol sales, with the

Admissions Office to ensure there is no impact on Admissions interviews, and with the Head Gardener on the outdoor areas. Council granted permission for the Snowball to take place on 6 December. Permission for the activities involved should be sought from the Deans in the usual way. The Co-Presidents agreed to bring a detailed update to the meeting of Council on 24 September 2024.

cc2024.96 *Nine-Month Accounts*

The Bursar reported on the nine-month accounts (**CP2024/044**). The financial performance of the College continues to reduce the deficit for this year. Conference activity continues to be strong and is exceeding the budget forecast. Legacy income received has contributed to a rise in unrestricted donations. Action is being taken to address areas of ongoing deficit trading such as the bar. Capital spending has been kept within expectations. The small adverse variance on student rooms remained within budget expectations, as invariably some rooms are unexpectedly left unoccupied. Council welcomed the strong performance from conference activity and invited the Conference and Events Manager, Mr Gascoyne, to update Council further in Michaelmas 2024.

cc2024.97 *RIDDOR Report (Reporting of Workplace Injuries)*

The Bursar reported that two serious incidents had taken place in the last ten days that required reporting to the HSE under the RIDDOR regulations. One was an accidental injury from failure properly to follow PPE use guidance by a staff member, which led to a review of cleaning chemical use. The second was a refresher survey for the College's asbestos management plan which led to the discovery of asbestos in four high level locations which had not been reported in the survey of 2003. None of the areas is in general use, or accessible at all to members or most staff, with all four areas located in catering storerooms or secure access areas. The action taken on discovery of the asbestos included involvement of line managers and HR in supporting the members of staff potentially affected. One individual had concerns and the incident has been logged in that member of staff's health records. The Head of Buildings and Maintenance, with the support of the Bursar and Operations Committee, will commission additional surveys for areas considered higher risk around the estate, to update the management plan and to improve confidence that no further asbestos is present.

cc2024.98 * *Investment Committee*

The minutes of the meeting of the Investment Committee held on 25 April 2024 were received and noted (**CP2024/045**).

cc2024.99 * *Steward's Committee*

The minutes of the meeting of the Steward's Committee held on 14 May 2024 were received and noted (**CP2024/046**).

cc2024.100 * *Access Committee*

The minutes of the meeting of the Access Committee held on 15 May 2024 were received and noted (**CP2024/047**).

cc2024.101 *Any Other Unreserved Business*

There was no other unreserved business.