



MINUTES
*of a meeting of the College Council in the New SCR
at 1:10pm on Tuesday 13 February 2018*

There were present: The Master, the Vice-Master, the Bursar, the Senior Tutor, Mr Matheson, Professor Cant, the Revd Canon Shilson-Thomas, Ms MacDonald, Dr Woodford and Dr Beauregard. The JCR President, JCR Treasurer and MCR President were present for the Unreserved Business, for which the MCR Treasurer was in attendance. Dr Sampson was in attendance as secretary.

UNRESERVED BUSINESS

cc2018.23 Starred Items

It was agreed that starred items should not be discussed.

*cc2018.24 * Statement of Conflicts of Interest*

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

cc2018.25 Apologies for Absence

Apologies were received from Dr Rana and Mr Nicholson.

cc2018.26 Minutes of the Unreserved Council Meeting held on 23 January 2018

The Minutes were agreed and signed.

cc2018.27 Matters Arising

i. cc2018.10 Auditorium Committee

Council noted that the committee would consist of the Master, Senior Tutor, Bursar, Ms MacDonald, a representative of the JCR, a representative of the MCR and Nigel New (in attendance). [Post-meeting note: Council subsequently agreed to include the Bursar]

cc2018.28 Phase 3 and Old Library

Council noted that the outcome of the application for planning permission is expected on 12 April 2018.

cc2018.29 Six Month Accounts

The Bursar introduced CP2018/11 and reported that the finances were modestly ahead of budget. Council noted that the catering and

conferences departments would be increasing prices for external events, but that internal events would be costed so as to break even.

cc2018.30

Policies

Council approved:

- i. Travel Policy (**CP2018/12**)
- ii. Financial Regulations (**CP2018/13**)
- iii. Business Gifts and Hospitality Policy (**CP2018/14**).

cc2018.31

Balls

Council discussed the current operation of the Snow Ball and May Ball. It noted that the Snow Ball's growth in recent years had made it difficult to set up the event safely without disrupting other College business, and that a late submission of plans to Council had caused undue stress. Council suggested that the presidents of the Snow Ball consult the fire brigade to agree a safe capacity for the event and agree with Council a timetable for submitting papers about the Ball before the start of the Michaelmas Term in which it is held. Council also suggested that the May Ball, like the Snow Ball, be run in coordination with the College. The Master and Dean agreed to return to Council with proposals for both events.

cc2018.32

Investment Committee

Council received and noted the minutes of a meeting of the Investment Committee held on 25 January 2018 (**CP2018/15**) and approved the updated Terms of Reference (**CP2018/16**).

cc2018.33

Rents Liaison Committee

Council received and noted the minutes of the meeting of the Rents Liaison Committee held on 30 January 2018 (**CP2018/17**) and approved the proposed rent increase for 2018-19 and the updated Terms of Reference (**CP2018/18**).

cc2018.34

Buildings & Estates Committee

Council received and noted the minutes of the meeting of the Buildings & Estates Committee held on 2 February 2018 (**CP2018/19**) and approved the updated Terms of Reference (**CP2018/20**).

cc2018.35

Health & Safety Working Group

Council received and noted the minutes of the meeting of the Health & Safety Working Group held on 29 January 2018 (**CP2018/21**) and noted the improved accident statistics (**CP2018/22**).

cc2018.36

Directors of Studies Meeting

Council received and noted the minutes of the meeting of the Directors of Studies held on 29 January 2018 (**CP2018/23**).



cc2018.37 *Timetable of Meetings*
Council approved the timetable of College Council and Governing Body meetings and the College Meeting for 2018-19, and provisional dates for 2019-20 (**CP2018/24**), noting that dates might need to move depending on the timing of Senior Tutors' Committee meetings. Council approved dealing with academic appeals through ad hoc meetings, and moving discussion of prizes and scholarships to the September meeting of Council.

cc2018.38 *College Diary*
Council received the first draft of the College Diary for 2018-19, with some provisional dates for 2019-20 (**CP2018/25**).

cc2018.39 *Student Complaints Procedure*
The Senior Tutor introduced **CP2018/26**, an interim procedure. Council approved the procedure and delegated their revision to the Senior Tutor and bursar.

cc2018.40 *Provision of Fridges for Disabled Students*
The Senior Tutor introduced **CP2018/27**. Substantially all the STC recommendations were already in operation at Selwyn.

cc2018.41 *Fixed Periods of Residence*
Council approved the fixed periods of residence to 2023 (**CP2018/28**).

cc2018.42 *Library & Archives Committee*
Council received and noted the minutes of the meeting of the Library & Archives Committee held on 6 February 2018 (**CP2018/29**) and approved the updated Terms of Reference (**CP2018/30**). It also noted that the Bursar and Mr Fox had agreed the terms of the Loan Policy (**CP2018/31**).

cc2018.43 *60th Anniversary Dinner*
Council noted that all Fellows, Bye-Fellows, Honorary Fellows, Fellows Benefactors, Lady Harrison, Mrs June Johnson, the JCR President and the MCR President would be invited to the dinner.

cc2018.44 *Permissions*
Council gave permission:

- i. For a civil ceremony for Nicholas James Frederick Sandars (SE 2000) and Nathan Glen Willmon to be held on 7 September 2019. The ceremony itself will be in the New SCR, drinks in the College gardens (potentially accompanied by a jazz band), with a meal and dancing (accompanied by a band) in the Hall.



ii. To the MCR for a ceilidh in Hall after the MCR Dinner on 17 March 2018. The ceilidh band will play from 21:30 until 23:30.

cc2018.45

Weddings in Chapel

Council noted that the Dean of Chapel has given permission for a service of blessing to take place in Chapel following the earlier legal marriage of Joanne Palmer (SE 2006) and Sean Joyce on Saturday 21 April 2018. Council gave permission for Mgr Mark Langham, Chaplain at Fisher House, to officiate at the service.

Council noted that the Dean of Chapel will officiate at the blessing service following an earlier civil marriage in China of Xuelu Wang (SE 2011) and Chenyan Xu on Saturday 28 July 2018.

The Dean of Chapel has agreed, pending Council's decision about a possible May Ball in 2018, to the marriage of Joseph Steadman (SE 2010) and Annabel Church (SE 2010) in the College Chapel on either Saturday 22nd June 2019 or Saturday 29 June 2019. Council gave permission for music in the Hall at the reception following the service.

cc2018.46

Commemorating Kathleen Lyttleton

Council approved renaming the Tower Room as the Kathleen Lyttleton Room, the Lyttleton Room as the Arthur Lyttleton Room, and the Lyttleton Dinner as the Lyttletons Dinner.

cc2018.47

Any Other Unreserved Business

i. *Strike*

Council noted that the College is not part of the dispute, and that the meeting of Governing Body on 27 February 2018 is a meeting of trustees rather than employees.

