



MINUTES
of a meeting of the College Council in the New SCR
at 1:10 pm on Tuesday 10 September 2019

There were present: The Master, the Vice-Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Ellis, Ms MacDonald, Mr Matheson (except for item cc2019.220), and Dr Meer. The MCR President was present for the Unreserved Business, for which the MCR Treasurer was also in attendance. Dr Smith was in attendance as Secretary.

UNRESERVED BUSINESS

cc2019.197 Starred Items

It was agreed that starred items should not be discussed.

*cc2019.198 * Statement of Conflicts of Interest*

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

cc2019.199 Apologies for Absence

Apologies were received from Professor Cant, Mr Nicholson, the Revd Canon Shilson-Thomas, the JCR President, and the JCR Treasurer.

cc2019.200 Minutes of the Unreserved Council Meeting held on 9 July 2019

The Minutes were agreed and signed.

cc2019.201 Matters arising

i. cc2019.182 Snow Ball 2019

Council received a report from the Snow Ball Presidents, Milo West and Charlie Scholes (**CP2019/91**). Council noted the lack of mention of a Senior Treasurer and also wondered whether the previous year's Snow Ball had made a profit or a loss. Council noted that the calendar for December 2019 involved the tightest possible schedule for admissions interviews and that the demands of the interview programme would need to be balanced alongside the duties of health and safety for the Snow Ball. The importance of close liaison with the Operations Manager and the Head Gardener was noted, and guidance from the Paintings Committee would also be helpful. In the longer term, the possibility of moving the Snow Ball to the Saturday evening at the end of Michaelmas Full Term would be discussed further in advance of Easter Term 2020.

ii. cc2019.91 Changes to the draft College Diary for 2019-20

Council noted the updated College Diary with confirmed Tutors' meetings and subsequent amendments (**CP2019/92**). Council agreed that the Council meeting in September 2020 should be moved to 15 September.

cc2019.202

Phase III and Old Library

The Bursar reported that good progress was being made on Phase III. Council agreed that when the College archives were moved to their new home, the rooms thereby vacated would be used to provide an office for the Director of Music in Chapel and an additional music practice room.

cc2019.203

Risk Register

Council noted the changes to the headline risks in **CP2019/93**, and in particular that Brexit was now a red-level risk. The Bursar reported that the College's suppliers were building up stocks and carefully monitoring their supply lines. All new requests from College staff for leave around 31 October 2019 would be refused. The relevant University and intercollegiate bodies were advising as necessary, and guidance to students would be based on the information on the University's Brexit webpages. Council agreed that the situation in Hong Kong should also be added to the Risk Register.

cc2019.204

Investment Committee

Council received and noted the minutes of a meeting of the Investment Committee held on 18 July 2019 (**CP2019/94**). The Bursar reported that this had been a good year, and the annual report of the Investment Committee would come to the Audit meetings of Council and the Governing Body.

cc2019.205

Disciplinary process

The Vice-Master and the Senior Tutor introduced **CP2019/95a-d**, and explained that the documentation was based mainly on Churchill College's revision of the University's template, with a small number of significant additions derived from the approach taken by Christ's College. Council noted the advantages of this approach and the importance of extending it to College clubs and societies. Council agreed that in **CP2019/95a**, clause 2(e), the word 'obstruct' should replace 'interfere with'; and that **CP2019/95d** should be retitled 'Academic and Tutorial' regulations. Council agreed that these arrangements would be reviewed after one year of operation.

cc2019.206

Selwyn Year of Sport and Wellbeing 2020

Council approved the proposals for a steering group to plan the events set out in **CP2019/96**, and agreed that the Hermes centenary dinner associated could be held on Saturday 2 May 2020.

cc2019.207

Undergraduate admissions for 2019

Council noted that 80% of offers to Home students had been made to students from state schools, exactly in line with the proportion that had



applied, and that students from state schools accounted for 75% of those whose offers were confirmed. The College had exceeded all four of the targets set by OFFA, and this reflected the considerable efforts put into outreach activities and widening participation. Council noted that the College had taken four new undergraduates through the adjustment process in August, all of them from widening participation backgrounds, and that this procedure had worked well. Council recorded its gratitude to everyone in the admissions team for all their hard work in this area.

cc2019.208

Prevent

The Senior Tutor reported that a meeting with an OFS review team earlier that day had gone well. The reviewers had commended Selwyn's documentation relating to Prevent, and had requested that a description of the College's pastoral system be written up for use as a model of good practice.

cc2019.209

Guidance on Anaphylaxis

Council noted that following new guidance from the Senior Tutors' Committee, two epipens were now on stand-by, one in the Catering Department and the other at the Porters' Lodge. Trained personnel were also available in both locations to ensure that the epipens were correctly used.

cc2019.210

Permission

Council gave permission for Dr Keeler to hire in an electric keyboard for his wedding on 14 December 2019 in the New SCR. Council noted that this would not involve using or moving the College piano.

cc2019.211

Chapel works

The Bursar reported that the works would be completed on schedule, and that the process of asbestos removal would begin the following day.

cc2019.212

MCR Freshers' month plan

Council approved the programme set out in **CP2019/97**, and noted that it had been sent to Catering and to the Dean for approval. Council also noted that it would shortly be distributed to new graduate students.

cc2019.213

Any Other Unreserved Business

i. Endsleigh Insurance

The Bursar reported an approach from Endsleigh Insurance, offering a blanket student insurance policy. If accepted, all students would have to pay a premium collected via the College bill. When discussed on at least two separate occasions in the past, there was no support from students for this. In addition, the Bursars' Legal Affairs sub-committee had warned that deductions of this nature were probably illegal (or at least likely to lose a challenge) under the Tenant Fees Act of 2019. In consequence, the proposal had been declined.

