



**MINUTES**  
*of a meeting of the College Council in the New SCR*  
*at 1:10 pm on Tuesday 5 November 2019*

There were present: The Master, the Vice-Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Professor Ellis, Ms MacDonald, Mr Matheson, Dr Meer, Mr Nicholson, and the Revd Canon Shilson-Thomas. The JCR President, the JCR Treasurer, and the MCR President were present for the Unreserved Business, for which the MCR Treasurer was also in attendance. Dr Smith was in attendance as Secretary, and Mr Pierce was in attendance as Bursar-elect.

**UNRESERVED BUSINESS**

*cc2019.254 Starred Items*

It was agreed that starred items should not be discussed.

*cc2019.255 \* Statement of Conflicts of Interest*

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

*cc2019.256 Apologies for Absence*

There were no apologies for absence.

*cc2019.257 Minutes of the Unreserved Council Meeting held on 15 October 2019*

The Minutes were agreed and signed, subject to the addition of Mr Matheson to the list of those present.

*cc2019.258 Matters arising*

*i. College data protection policy*

Council approved the College data protection policy set out in **CP2019/113**, and noted that there would be further iterations in future, with the review period henceforth reduced from five years to three.

*cc2019.259 Phase III and Old Library*

The Bursar reported that the project remained on schedule and that the concrete floor for the new building was currently being installed.

*cc2019.260 Risk Register*

Council noted that there had been no changes to the headline risks in CP2019/93.

- cc2019.261 *Brexit planning*  
The Bursar reported that the College's food suppliers were stocking up, and that the University was satisfied that the provision of power and water would not be a problem. Council noted that the greater long-term danger was the threat to investment and to conference business.
- cc2019.262 *Development Committee*  
Council received and noted the minutes of a meeting of the Development Committee held on 18 October 2019 (**CP2019/114**). Council noted that donations for Phase III were approaching £12.3 million, and agreed that there should be discussion of how to use any sum that might be raised above the target of £12.6 million.
- cc2019.263 *Access Committee*  
Council received and noted the minutes of a meeting of the Access Committee held on 22 October 2019 (**CP2019/115**).
- cc2019.264 *Buildings and Estates Committee*  
Council received and noted the minutes of a meeting of the Buildings and Estates Committee held on 25 October 2019 (**CP2019/116**).
- cc2019.265 *Investment Committee*  
Council received and noted the minutes of a meeting of the Investment Committee held on 24 October 2019 (**CP2019/117**), and approved the Annual Report 2019 (**CP2019/118**). Council noted that whereas the College's endowment had stood at £17 million when the present Bursar took office in 2002, it now stood at £67 million.
- cc2019.266 *Report on Non-Financial Matters*  
The Bursar presented the Report on Non-Financial Matters for the year 2018-19 (**CP2019/119**). Council welcomed the continued drop in the number of accidents in College over the past year.
- cc2019.267 *Accounts for the Year Ending 30 June 2019*  
The Bursar presented the College Accounts for the year 2018-19 (**CP2019/120a-d**). He emphasised that this had been an 'ordinary year' in the sense that the College's costs had exceeded its income, and that the overall loss had increased. The underlying deficit remained a persistent problem, and an extra £15 million on the endowment would be needed for the College to break even. Income from the Servedy and the Bar was improving, but the wider economic climate remained very uncertain and presented serious challenges. The pension arrangements for College staff, which were still based on final salary, would need to be reviewed shortly. Council recommended the College Accounts to Governing Body for approval.
- cc2019.268 *Allocations to JCR, MCR and College Sports Clubs and Societies*  
The Bursar reported on the allocations for 2019-20 (**CP2019/121**). It was agreed that the MCR and JCR Committees would discuss the position of



those fourth-year undergraduates who joined the MCR, and bring a proposal to Council.

- cc2019.269 *Equality and Diversity Committee*  
Council received and noted the minutes of a meeting of the Equality and Diversity Committee held on 29 October 2019 (**CP2019/122**).
- cc2019.270 *Directors of Studies Committee*  
Council received and noted the minutes of a meeting of the Directors of Studies Committee held on 28 October 2019 (**CP2019/123**).
- cc2019.271 *Prevent Committee*  
Council received and noted the minutes of a meeting of the Prevent Committee held on 30 October 2019, and the associated documents (**CP2019/124a-j**). Council noted that the College's annual return was due by 2 December 2019, and that action was currently in hand to address a number of matters raised at a meeting with an OFS review team. References to the latest EHRC guidance on freedom of speech would be added where appropriate in the documents, and Council welcomed the new emphasis in the Prevent programme on freedom of speech. The Senior Tutor reminded Council that the Governing Body had a statutory duty to approve the declaration and the statement relating to Prevent.
- cc2019.272 *Charity Commission: reporting of serious incidents*  
The Senior Tutor introduced **CP2019/125**. Council noted that the latest Charity Commission guidance represented an expansion of what the Commission would regard as a 'serious incident', and that this included the disqualification of a charity trustee, or the discovery of a barrier to a person being a charity trustee after their appointment or election.
- cc2019.273 *Anaphylaxis*  
The Senior Tutor reported that further legal advice had been received on this subject and details of this were circulated following the meeting (**CP2019/126a-b**).
- cc2019.274 *Transition year*  
Council considered the College's response to the University consultation about the introduction of a transition year (**CP2019/127**). While reiterating its continuing commitment to widening participation, Council felt that this scheme was deeply flawed and poorly thought out. In particular, it did not represent an efficient use of resources that might be better deployed on other forms of outreach work; it risked causing a range of pastoral and academic problems and adversely affecting retention rates; and it raised concerns about the University's propensity to develop initiatives without adequate consultation with Colleges. Council agreed that the view from the College should both set out its own decision not to take part in the pilot scheme and also recommend that the University should rethink its current position. It was agreed that the Senior Tutor



and the Admissions Tutors would draft a response on behalf of the College and bring it to the next meeting of Council.

- cc2019.275      *Communications update*  
The Master introduced his update about communications (**CP2019/128**), and encouraged members of College to continue to send in news items suitable for inclusion on the College's websites and social media.
- cc2019.276      *College Holiday Dates 2020*  
Council approved the holiday dates for 2020 (**CP2019/129**).
- cc2019.277      *Proposed changes to the UTO scheme (2019)*  
Council welcomed the changes to the Rules of the Scheme to be considered by the Colleges' Committee on 30 November 2019 (**CP2019/130**).
- cc2019.278      *Wedding in Chapel*  
Council noted that the Dean of Chapel had given permission for the wedding in Chapel of Christie Jane Broom (SE 2019) and Ryan James Williams to take place on Saturday 18 April 2020. Council granted permission to the Revd Dr Michael Volland, Principal of Ridley Hall, to officiate, and noted that a reception at Ridley Hall would follow the service.
- cc2019.279      *Any Other Unreserved Business*  
There was no other unreserved business.

