



**MINUTES**  
*of a meeting of the College Council in the New SCR*  
*at 1:10 pm on Tuesday 21 January 2020*

There were present: The Master, the Vice-Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Professor Ellis, Ms MacDonald, Mr Matheson, Dr Meer, Mr Nicholson, and the Revd Canon Shilson-Thomas. The MCR President, the JCR President, and the JCR Treasurer were present for the Unreserved Business. Dr Smith was in attendance as Secretary.

**UNRESERVED BUSINESS**

*cc2020.1 Starred Items*

It was agreed that starred items should not be discussed.

*cc2020.2 \* Statement of Conflicts of Interest*

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

*cc2020.3 Apologies for Absence*

There were no apologies for absence.

*cc2020.4 Minutes of the Unreserved Council Meeting held on 3 December 2019*

The Minutes were agreed and signed.

*cc2020.5 Matters arising*

*i. College Nurse and Welfare Officer*

The Senior Tutor reported that the new College Nurse and Welfare Officer had been appointed and would begin work on Monday 27 January 2020.

*cc2020.6 Phase III and Old Library*

The Bursar introduced a report from the Phase III Committee (**CP2020/1a**). Council approved the terms of reference for this committee (**CP2020/1b**), subject to the addition of 'performance' under item 2. The Bursar reported that construction was well ahead of schedule, and ahead of budget. He drew attention to the observations of the committee (**CP2020/1c**) which identified a number of issues for its next meeting. These included further examination of sample panels for all the key materials, and resolving certain problems with the engraving of bricks. Council noted that the main risks to progress were the weather and a lack of skilled labour.

- cc2020.7      *Risk Register update and Brexit*  
The Bursar introduced **CP2020/2a-c**. He pointed out that the impact of risks was now shown on the register itself, and that the matrix (**CP2020/2b**) allowed for a clearer presentation of the relative magnitude of each risk. Council agreed that the register would be reviewed by a group comprising the Bursar, the Vice-Master, and Mr Matheson, and would then be brought to the February meeting of Council for its annual review. Council noted that the fee status of EU students from 2021 onwards remained uncertain.
- cc2020.8      *Time and Attendance system*  
The Bursar introduced **CP2020/3**. He explained that a more automated Time and Attendance ('clocking-in') system was desirable to reduce paperwork, improve accuracy, and produce efficiency savings. This system would be introduced in the Housekeeping Department for a trial run and then reviewed. Council approved the general direction of travel, but noted the need to exercise due diligence over the choice of Chronicle Computing to deliver the system, and the importance of the College retaining control over its data. Mr Matheson agreed to discuss the technical aspects of these issues with the Bursar.
- cc2020.9      \* *Library and Archives Committee*  
Council received and noted the minutes of a meeting of the Library and Archives Committee held on 27 November 2019 (**CP2020/4**).
- cc2020.10      *Bank Mandate*  
Council approved a new bank mandate (**CP2020/5**) which added the new Bursar to the list of authorised signatories.
- cc2020.11      *Lease for rooms in Wolfson Court*  
The Bursar reported that major refurbishment of 29 and 31 Grange Road would take place during the academical year 2020-21, and of 23 West Road during the academical year 2021-2 (**CP2020/6**). To cover this loss of accommodation, it was agreed that the College would take out a lease on sixteen rooms and one flat in Wolfson Court for two years from September 2020 to September 2022. The lease would be at £100,360 per annum, inclusive of services, insurance, electricity, heating, and water costs. This accommodation would be allocated to postgraduate students in both years during which the refurbishments are under way. The College would aim to admit seven fewer postgraduates than for the current year in 2020-1, and five more than for the current year in 2021-2. Council noted that the tendering process for the refurbishment would begin soon, with a view to starting the work in September 2020, and that it was essential that the relevant contracts contained rigorous clauses about completion.



- cc2020.12 *Elgar legacy*  
The Senior Tutor reminded Council that it had previously agreed to use part of this legacy to fund a Selwyn student to do a Master's level degree. He invited discussion of ideas for possible uses of the £50,000 a year that still remained to be spent. These might include book or equipment grants at the point of admission with a priority for those in receipt of Cambridge Bursaries; assistance for those on Cambridge Bursaries to be resident in the vacation for personal or academic reasons; helping finalists on Cambridge Bursaries towards the costs of travel, clothes and other costs associated with job applications; and a bank of gowns for loan to students. Council noted that there were sometimes hidden costs associated with studying particular subjects. Members of Council were encouraged to send views and ideas to the Senior Tutor, and this subject would also be discussed at the JCR Committee dinner on 27 January 2020.
- cc2020.13 *Paintings Committee*  
Council received and noted the minutes of a meeting of the Paintings Committee held on 4 December 2019 (**CP2020/7**). Council noted under item 4 that the Gainsborough drawing of sheep grazing would be sent to auction in the summer of 2020, and that the Senior Tutor hoped to use the proceeds to assist students studying History of Art and Architecture. Council also noted that the portrait of Arthur Lyttelton in the New SCR would shortly be sent for restoration, and that the portrait of Owen Chadwick currently on the south wall of the New SCR would be moved into the position thus vacated. It was also hoped to move the Ackermann prints on the SCR staircase to a more protective environment in due course, and to commission some photographic portraits of Honorary Fellows.
- cc2020.14 *College Guest Nights 2019-20 and Super Formal Hall, 12 March 2020*  
The Fellows' Steward reported that 56 Fellows and alumni had attended the College guest night in the Michaelmas Term. Council confirmed that a similar event would be held in the Easter Term; and that in the Lent Term there would be a black tie Super Formal Hall. There would be a High Table followed by combination, and Fellows could bring guests, but High Table numbers would be capped at one table until the scale of student demand was known.
- cc2020.15 *MCR Burns Night Dinner, Friday 24 January 2020*  
The MCR President introduced **CP2020/8**. Council gave permission for one or two bagpipers to play while the haggis was brought into the Hall, and for a ceilidh to be held in Hall after the dinner. Council noted that members of the MCR Committee who had been trained in manual handling would move the tables.
- cc2020.16 *The May Ball 2021 and the Snowball*  
The Master reported that at the next Council meeting there would be discussion of whether a May Ball could be held in June 2021, and also of



whether the Snowball in December 2020 might be moved to the Saturday night.

cc2020.17

*Any Other Unreserved Business*

*i. LGBT History Month*

The Master reported that the College would fly the LGBT flag on Monday 3 February 2020 to mark the beginning of LGBT History Month.

