



MINUTES

*of a meeting of the College Council in the New SCR
at 1:10 pm on Tuesday 10 March 2020*

There were present: The Master, the Vice-Master, the Senior Tutor, Dr Beauregard, Professor Cant, Professor Ellis, Ms MacDonald, Mr Matheson, Dr Meer, and the Revd Canon Shilson-Thomas. Mr Nicholson was present for items cc2020.72 onwards. The Operations Manager was present for item cc2020.68. The MCR President, the JCR President, and the JCR Treasurer were present for the Unreserved Business. Dr Smith was in attendance as Secretary.

UNRESERVED BUSINESS

cc2020.62 *Starred Items*

It was agreed that starred items should not be discussed.

cc2020.63 * *Statement of Conflicts of Interest*

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

cc2020.64 *Apologies for Absence*

Apologies for absence were received from the Bursar and the MCR Treasurer.

cc2020.65 *Minutes of the Unreserved Council Meeting held on 11 February 2020*

The Minutes were agreed and signed.

cc2020.66 *Matters arising*

i. cc2020.50 Snowball

Council considered the Bursar's report (**CP2020/29**), and agreed that the Snowball should remain on the final Friday of Michaelmas Full Term, on condition that it did not grow any bigger and that the extent of light shows and other structures in Old Court should be reduced from recent levels. Council noted that the agreed plans for the renovation of the current library mean that there will in the foreseeable future be additional seminar rooms available where interviews can take place. That will ease the issues associated with the coexistence of ball set-up with the first week of admissions interviews.

- cc2020.67 *Coronavirus*
The Senior Tutor reported that the College had been sending out communications in line with the guidance received from the University's advisory group on infectious diseases. Planning meetings had been held with Heads of Departments to ensure that an action plan was in place if any member of College needed to self-isolate. There were no plans as yet to cancel any College events, but Council would be informed of any key developments relating to Coronavirus.
- cc2020.68 *Phase III*
Council received an update on the library and auditorium (**CP2020/30**), and considered revised versions of the sample panels and internal finishes. It was agreed that a clearer sense was needed of the purpose and design of the panelling, and the advantages and disadvantages of having it at all. Council agreed that money should be spent on 3D modelling of the designs. Further discussions will take place at the next meeting of the Phase III Committee later in the week, with a view to reaching a decision at the Council meeting in April.
- On a different subject, Council agreed to send the carpet in the New SCR for conservation: this process would take roughly 8-12 weeks, and it was agreed to install a cheap carpet as a temporary replacement.
- cc2020.69 *Risk Register*
Council approved the annual review of the Risk Register (**CP2020/31**).
- cc2020.70 *Gym Management Group*
Council received and noted the minutes of a meeting of the Gym Management Group held on 10 February 2020 (**CP2020/32a**), and the amended etiquette notice (**CP2020/32b**), and approved the Gym usage policy (**CP2020/32c**). Council noted that the usage policy was published in the student guide, at <http://www.sel.cam.ac.uk/ughandbook/facilities/sports-facilities/>, and agreed that it would be more prominently displayed in the Gym itself.
- cc2020.71 *Access Committee*
Council received and noted the minutes of a meeting of the Access Committee held on 12 February 2020 (**CP2020/33**). The Senior Tutor drew attention, under item 4), to the importance of maintaining security regarding interview and at-interview assessment questions, and the fact that students signed a 36-month confidentiality agreement. Council also noted, under item 11), the possibility of changing the title of the Schools Liaison Officer to clarify the nature and remit of that role.
- cc2020.72 *Gardens Committee*
Council received and noted the minutes of a meeting of the Gardens Committee held on 14 February 2020 (**CP2020/34a**), and approved the five-year plan, the priorities and sources of funding (**CP2020/34b**).



Council noted that not all the items were yet funded, and that certain projects, such as a possible pergola between the Master's Garden and the Fellows' Garden, might offer opportunities for potential donors. The Chair of the Gardens Committee reported that he would be consulting the wider Fellowship on plans to improve the planting in the Fellows' Garden by giving all or part of it a New Zealand and Melanesia theme, and he agreed to organise a drop-in meeting in the Fellows' Garden as part of that process. Council requested more details on the proposed pergola before it could take an informed decision on this matter.

cc2020.73

Steward's Committee

This item was withdrawn.

cc2020.74

Development Committee

Council received and noted the minutes of a meeting of the Development Committee held on 21 February 2020 (**CP2020/36**). The Development Director reported that the next telethon would begin the following week, in the Kathleen Lyttelton Room, and he encouraged Fellows to pay a visit to show their support. Council recorded its thanks to the Development Director, particularly for his success in securing donations in response to the Harding Challenge.

cc2020.75

Paintings Committee

Council received and noted the minutes of a meeting of the Paintings Committee held on 26 February 2020 (**CP2020/37**). The Vice-Master reported that plans were moving ahead to secure photographic portraits of the College's Honorary Fellows.

cc2020.76

Library and Archives Committee

Council received and noted the minutes of a meeting of the Library and Archives Committee held on 26 February 2020 (**CP2020/38**).

cc2020.77

College Policies

Council noted the renewal of policies (**CP2020/39a**), and approved the amended policy relating to Donations (**CP2020/39d**). Regarding the CCTV policy (**CP2020/39b-c**), Council noted the apparent inconsistency over whether the purpose of CCTV cameras in College was solely to preserve security by detecting criminal activity, or whether it might be used to provide information relating to members of College in, for example, a disciplinary context. Concern was expressed about the number of cameras, especially around Ann's Court. Council agreed that further consultation was needed with members of the MCR and the JCR, and that a revised paper would be brought to Council in April.

cc2020.78

Williamson Prize for Musical Performance

The Director of Music reported that the examiners for the Williamson Prize for 2020 had agreed to award it to Alex Mills (third year Music; double bass). Council noted that Mr Mills would be giving a recital in Hall early in the Easter Term 2020.



cc2020.79 *Any Other Unreserved Business*

There was no other unreserved business.

