



MINUTES
of a meeting of the College Council
at 11:00 am on Friday 17 April 2020

There were present by video conference: The Master, The Vice-Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Professor Ellis, Ms MacDonald, Mr Matheson, Dr Meer, Mr Nicholson, and the Revd Canon Shilson-Thomas. The JCR President, the JCR Treasurer, and the MCR President were present by video conference for the Unreserved Business, for which the MCR Treasurer was also in attendance. Dr Smith was in attendance as Secretary.

UNRESERVED BUSINESS

- cc2020.105* *Statement of Conflicts of Interest*
There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.
- cc2020.106* *Apologies for Absence*
There were no apologies for absence. The Master welcomed the JCR and MCR representatives to the meeting.
- cc2020.107* *Minutes of the meeting on 3 April 2020*
The minutes were approved.
- cc2020.108* *Matters arising*
There were no matters arising.
- cc2020.109* *Financial and staffing matters*
The Bursar introduced **CP2020/47a** and **CP2020/47b**. Council noted that that the effects of the current health emergency, especially the loss of room rents for the Easter Term and the lack of conference trade in the Easter and Long Vacations, were likely to cost the College between £2 and £2.5 million spread over the 2019-20 and 2020-21 financial years. Whereas the College's investment portfolio had stood at £67.6 million at the end of 2019, on 15 April 2020 it stood at approximately £63.6 million, although on a like-for-like basis this would equate to £64.1 million, as the College withdrew £500,000 in cash towards the end of March. Within the overall portfolio, the College's CUEF holding is likely to stand at approximately £3.8 million, compared with £4.4 million at the end of 2019. The Investment Committee would be reviewing the position at its meeting next week. With regard to the Job Retention Scheme, 80 members of College staff have been identified for furlough leave for all or part of the

period up to the end of May 2020, when the scheme was due to end, and have received communications accordingly. Under the scheme, employers will be able to receive a grant of 80% of the pay of each staff member on furlough leave, and the College will pay the remaining 20% for permanent members of staff. Council noted that this not only safeguarded the job security of staff but was also likely to help mitigate the loss for the College. Based on current numbers, that saving would be £209,000 by the end of May and £97,000 per month thereafter if the government extends the scheme and if the College's furloughing remains at the present level going forward.

cc2020.110 Revised Council and committee meeting structure for the Easter Term and the Long Vacation

Council approved the revised arrangements for the meetings of Council and College committees during the Easter Term and the Long Vacation as set out in **CP2020/48**. It was noted that Council meetings would revert to their established dates and timing with effect from 28 April 2020. Governing Body would meet on 16 June 2020 as planned, probably by video conference, and any change to its customary time would be announced in good time. Council noted that additional meetings of Council and Governing Body would be called if required.

cc2020.111 Phase III Committee meeting

Council received and noted the minutes of a meeting of the Phase III Committee held on 16 April 2020 (**CP2020/49**). The Bursar reported that he had earlier that morning received notification that Barnes Construction were planning to make a limited restart on the project from 27 April. They advised that there were enough materials, including brick and stone, to permit this, and that a resumption of work would be possible while still maintaining appropriate social distancing. Council agreed that there would be no panelling in the new auditorium, and noted that the revised designs for the lantern ensured that the view from the top of the tower would not be obscured.

cc2020.112 Students and academic matters update

The Senior Tutor reported that the Tutorial Office was in touch with Tutors and Directors of Studies to share the results of the online student surveys ascertaining the impact of the current emergency on their studies. Nearly all the undergraduates had now responded to the survey, but there was still some way to go with the postgraduates. Arrangements were also in hand for virtual start-of-term meetings between students and their Tutors and Directors of Studies. Council noted that all admissions and outreach activities, including tours, open days, and virtual masterclasses and webinars, would be conducted online for the foreseeable future. It was hoped to achieve as healthy a level of undergraduate applications in October as possible. Council noted that some form of leavers' events remained lightly pencilled in the College diary for 24 June 2020 and the two following evenings, and that alternatively some events later in the summer might be possible



depending on the travel and health guidelines that were in operation by that time.

cc2020.113 *Sir David Harrison's 90th birthday*
Council noted that Saturday, 19 September 2020 had been identified as a possible date for Sir David Harrison's rearranged ninetieth birthday celebration.

cc2020.114 *Any Other Unreserved Business*

i. Dr Summers
Council recorded its congratulations to Dr Summers on being awarded a Pilkington Prize for excellence in teaching.

