



MINUTES
of a meeting of the College Council
at 1:10 pm on Tuesday 7 July 2020

There were present by video conference: The Master, The Vice-Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Professor Ellis, Ms MacDonald, Dr Meer, and the Revd Canon Shilson-Thomas. The JCR President, the JCR Treasurer, and the MCR President were present by video conference for the Unreserved Business. Dr Smith was in attendance as Secretary.

UNRESERVED BUSINESS

- cc2020.192* *Statement of Conflicts of Interest*
There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.
- cc2020.193* *Apologies for Absence*
Apologies were received from Mr Matheson, Mr Nicholson, and the MCR Treasurer.
- cc2020.194* *Minutes of the Unreserved Council Meeting held on 9 June 2020*
The minutes were agreed and signed.
- cc2020.195* *Matters arising*
There were no matters arising.
- cc2020.196* *Risk Register*
The Bursar introduced **CP2020/78**. Council noted that Governing Body had approved the annual review of the risk register. Council also noted that Brexit was moving up the list of concerns as no further extension of the transition period was possible after 30 June 2020. This raised worries about the consequences if no deal was agreed by 31 December 2020. Council noted that with effect from October 2021, new students from within the EU (other than those from Ireland) would henceforth be classified as overseas students.
- cc2020.197* *Covid recovery plan*
The Bursar introduced the Covid Recovery Plan (**CP2020/79**) in conjunction with the Master and the Senior Tutor. Council noted that the plan and risk assessment would never be truly final, and would continue to evolve in response to changing circumstances. Recent alterations in the assumptions underpinning the plan (set out on p. 3) included the

reduction of social distancing from 2 metres to 1 metre plus, as set out by the government, and the provision of two testing centres within the University. The core of the plan was the summary design (pp. 4-7) and the timeline of key milestones (pp. 12-13). The design set out the principles and approach on which the plan was based, and the timeline was intended to phase in a series of measures over the coming months, rather than to make all changes at once when students are due to arrive, to maximise the chances of the College successfully functioning as normally as possible in the next academical year.

Council approved the plan, together with the Covid-19 risk assessment (CP2020/79a), the updated budget for 2020-21 (CP2020/79b), and the update on the various recovery streams (CP2020/79c), and expressed its gratitude to all involved for the huge amount of time and hard work that had been put into these documents. Council noted that the greatest risk was the uncertainty surrounding what exactly the future risks would be, in particular the implications of renewed Covid-19 spikes that might necessitate further lockdowns at national and/or local levels. The default position in the event of another lockdown was that students would remain resident in College. Council noted the key policies designed to prevent the spread of the virus, such as everyone keeping to the left and giving priority to those exiting a building. The University's testing centres appeared to be working efficiently, generating a result within 48 hours.

In approving the updated budget for 2020-21, Council authorised the expenditure of £80,000 for one-off costs to facilitate the plan. Most substantially, this would involve erecting a marquee in Old Court to provide extra dining, meeting and teaching space, together with a number of smaller spends. The need for further temporary teaching space, at a cost of £32,300 for the whole academic year, would be kept under review. The provision of these facilities would be built into the planning of Freshers' events at the beginning of the Michaelmas Term, as would the need to brief all students on the new arrangements.

Council noted that the College's virtual open days at the beginning of July had been a great success. Although it was hoped that an in-person open day might be possible in September, the likelihood was that the next round of admissions interviews may be conducted remotely. All in-person interactions with schools had likewise been halted for the time being.

cc2020.198

College policies

Council approved an amended version of the College's sharp instruments policy (CP2020/80, pp. 6-12). In view of continuing discussions about the CCTV policy (CP2020/80, pp. 1-5), this item was withdrawn. Further conversations about this policy – especially regarding the purpose of the policy, who had access to CCTV footage, and the number and location of



the cameras – would take place over the summer, and would involve junior as well as senior members.

- cc2020.199* *Committees, 2020-21*
The Bursar introduced **CP2020/81**. Council noted that there were certain areas of the Bursar’s responsibilities that currently did not fall under the remit of any of the existing College committees. Council approved the arrangements proposed in **CP2020/81**, in particular the creation of new committees to oversee HR and Compliance, the Accommodation Committee taking on the remit of the Rents Liaison Committee, and the absorption of the current Buildings and Estates Committee into a new Operations Committee. Council agreed that the latter would be reviewed if the resulting remit proved to be too broad. Council noted that the Committee on Committees would be meeting shortly, and the Master invited suggestions for possible members of committees.
- cc2020.200* *Accommodation Committee*
Council received and noted the unreserved minutes of a meeting of the Accommodation Committee held on 10 June 2020 (**CP2020/82**).
- cc2020.201* *IT Committee*
Council received and noted the minutes of a meeting of the IT Committee held on 12 June 2020 (**CP2020/83**).
- cc2020.202* *Phase III Committee*
Council received and noted the minutes of a meeting of the Phase III Committee held on 2 July 2020 (**CP2020/84**). Council noted that construction was now proceeding at roughly 75% of capacity, and that the expected delivery date was the end of March 2021. Conversations with Barnes Construction were ongoing with respect to time delay and costs. It was noted that a proposal for the new Library furniture had come in at roughly £200,000 over budget. This was being investigated with a view to ensuring delivery of the same design, quality and durability but at a cost in line with the original budget.
- cc2020.203* *Additional meeting*
Council agreed that an extra meeting of Council would be held on Tuesday 21 July 2020.
- cc2020.204* *Any Other Unreserved Business*
- i. Statutes Committee*
The Master reported that the Statutes Committee were considering the possibility that it might be preferable, and more consistent with current legislation, for the Council to be the charitable trustees of the College rather than the full Governing Body, but with Governing Body retaining its sovereignty over College affairs. Such an arrangement seemed to work effectively at some other Colleges. It was agreed that the Statutes



Committee would seek preliminary legal advice and then report back to Council in September and Governing Body in November.

