



MINUTES
of a meeting of the College Council
at 1:10 pm on Tuesday 1 December 2020

There were present by video conference: The Master, The Vice-Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Professor Ellis, Ms MacDonald, Mr Matheson, Mr Nicholson, the Revd Canon Shilson-Thomas, and Dr Woodford. The JCR President, the JCR Treasurer, and the MCR President were present by video conference for the Unreserved Business, for which the MCR Treasurer and the JCR President-elect were also in attendance. Dr Smith was in attendance as Secretary.

UNRESERVED BUSINESS

- cc2020.304* *Statement of Conflicts of Interest*
There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.
- cc2020.305* *Apologies for Absence*
There were no apologies for absence. The Master welcomed the JCR President-elect Issy Roberts, to her first Council meeting.
- cc2020.306* *Minutes of the Unreserved Council Meeting held on 3 November 2020*
The minutes were agreed and signed.
- cc2020.307* *Matters arising*
There were no matters arising.
- cc2020.308* *Risk Register*
The Bursar introduced **CP2020/130**. Council approved raising the probability of no Brexit deal before the end of the transition period on 31 December 2020 from medium to high, making it a 'red' risk. Council noted the likelihood of some disruption to fresh food supplies even if a deal is negotiated, but the building up of food stores and the use of local suppliers would help to mitigate this. The College was also ensuring that it had sufficient supplies of medical and cleaning products in storage. Staffing was less likely to be a pressing issue. Staff who are EU citizens have been encouraged to apply for settled or pre-settled status before the deadline of 30 June 2021, and until then all EU citizens in the UK can continue to live and work as normal. Council would conduct the annual review of the risk register at its meeting in February 2021, and in the meantime there was no need for any changes to the yellow risk items. The Senior Tutor reported that the University's International Office was

giving guidance to students currently on their Year Abroad, and the MCR officers were asked to alert any MCR members who might be travelling in the new year to consult the relevant University webpages for further information and guidance.

cc2020.309

Covid status update

The Bursar reported that there had been one more case of Covid in College over the past week, although it was not yet clear whether this was in fact a new case. Nine students were currently in isolation, but unless any new cases were detected this figure would drop to two on Friday 4 December and to zero by the following Tuesday. The final round of the University's asymptomatic testing programme would take place in Thursday 3 December, and this would resume on 18 January 2021. The national lockdown would be lifted on 2 December 2020 and Cambridge would then be placed in Tier 2. This meant that visits between households would again be permitted provided that they take place outdoors and involve no more than six people. The Chapel would reopen for distanced congregations, but the Bar would remain closed for the serving of alcohol.

Council noted that the marquee on Old Court lawn had not been used as extensively as expected for break-out lunching and dining. Nevertheless, in view of its likely value as a wet weather venue for College events in the summer months, such as General Admission and various alumni occasions, Council agreed that it was worth keeping it until September 2021 at a total cost of £40,000.

The Senior Tutor reported that work was continuing on vacation arrangements for those students who would be remaining in residence after the weekend. The reconfiguration of households was being considered as a way of avoiding having singletons on their own, unless that was their preference. The default position was that students would keep their existing room, not least because those students who were going home were allowed to keep belongings in their rooms. An e-mail list, *remainers@sel*, which had been successfully used over the spring and summer, would be revived to keep those Fellows and students remaining in College abreast of catering and other arrangements as well as the provision of nursing and tutorial support. It was likely that the total number of Fellows and students remaining in residence would be about 60-70. The Master agreed to send a communication shortly to all students about the arrangements for going down at the end of Full Term and for staying in residence over the vacation.

cc2020.310

Phase III update

Council received and noted the minutes of a meeting of the Phase III Committee held on 5 November 2020 (CP2020/131). Under item 6, Council noted that proposals for signage around College would be brought to Council for discussion.



- cc2020.311 *Library and Archives Committee*
Council received and noted the minutes of a meeting of the Library and Archives Committee held on 10 November 2020 (CP2020/132). Council noted the Committee's recommendation, under item 7.4.2, that an ad hoc group be established to consider the provision of display space in the refurbished Harrison Room (see cc2020.312). Under item 9, Council noted that students were encouraged to use fixed network connections as much as possible rather than relying on Wi-Fi, which was less stable and more easily overloaded. All rooms in Cripps Court and Ann's Court, and nearly all rooms in Old Court, were equipped with landlines, and students were urged to report any problems with these in good time before they took online assessments during the Lent and Easter Terms.
- cc2020.312 *Paintings Committee*
Council received and noted the minutes of a meeting of the Paintings Committee held on 11 November 2020 (CP2020/133). Council noted under items 4 and 5 that the Gainsborough drawing was included in a Christie's online auction, with bidding open until 8 December, and that the proceeds might be used to support students in History of Art. Under item 6, Council noted the Committee's endorsement of a working group to consider future display needs in the Harrison Room (see cc2020.311).
- cc2020.313 *Steward's Committee*
Council received and noted the minutes of a meeting of the Steward's Committee held on 17 November 2020 (CP2020/134).
- cc2020.314 *Compliance Committee*
Council received and noted the minutes of a meeting of the Compliance Committee held on 19 November 2020 (CP2020/135a), and approved the Terms of Reference (CP2020/135b) and the Data Protection Policy (CP2020/135c). Council approved the removal of the outward facing CCTV cameras on O, P, Q and R staircases, and also the camera facing due west towards Cripps Court next to the Computer room. Council noted that online training on GDPR was available to all Fellows.
- cc2020.315 *Gardens Committee*
Council received and noted the minutes of a meeting of the Gardens Committee held on 20 November 2020 (CP2020/136).
- cc2020.316 *Admissions update*
The Senior Tutor reported that this year's round of admissions interviews had begun that morning, with all interviews being conducted remotely. He thanked the Admissions Tutors for running a very helpful webinar the previous Friday on the facilities and procedures for remote interviewing. Dr Beauregard thanked Stephanie Pym and Grace Glevey for all their work in arranging the interview programme, and urged all interviewers to read Dr Eves's slides about conducting interviews on Zoom before they



started interviewing. These and other relevant admissions documents were available in a designated online repository.

cc2020.317

Prevent

The Senior Tutor reported that Governing Body had approved the policy documents relating to its Prevent duty (see gb2020.64), and the College's return had been submitted to OfS the previous week, ahead of the prescribed deadline.

cc2020.318

Size and Shape

The Master introduced **CP2020/137a-b**. Council noted that the University was considering a 10% expansion over the coming decade, but was keen to work collectively with the Schools and the Colleges in achieving this. The exercise about size and shape which Selwyn had conducted in the summer of 2020 remained valid, and there had been little change to any of the principles that lay behind that. The provisional figures relating to 2030-31 which the Bursar and the Senior Tutor had entered on the template (**CP2020/137b**) reflected that exercise. Council agreed that the survey response contained in the template should be submitted to OIS. Council also agreed that it was unlikely that the College would run another major capital campaign until at least three or four years after the completion of Phase III.

cc2020.319

Permission

Council granted permission for a civil ceremony to be held for Oliver Black (SE 2016, and JCR Treasurer) and Sisi Yi on Wednesday 19 May 2021 (between quiet periods). The ceremony would be at 4.00 pm in the Old SCR or the Harrison Room, with 5-15 guests, with champagne and canapés to follow (no evening reception). There may be some flowers but no other decorations, and light background music. Council noted that the couple are aware that all this will depend on current restrictions at the time and are flexible about what may or may not be possible.

cc2020.320

Any Other Unreserved Business

i. MCR and JCR Officers

Council thanked the outgoing MCR and JCR officers for their hard work, help and support during what has been an exceptionally challenging year, and looked forward to working with the incoming officers.

ii. Secretary

Council thanked Dr Smith for all his work as Secretary to Council and Governing Body since September 2018 and wished Dr Woodford well as the incoming Secretary from January 2021.

