



## MINUTES

### *Of a meeting of the College Council in the Master's Lodge at 1:10 pm on Tuesday 11 September 2018*

There were present: The Master, the Bursar, the Senior Tutor, Mr Matheson, Professor Cant, Dr Rana, Ms MacDonald, Dr Woodford, Dr Beauregard and Mr Nicholson. The JCR President and the JCR Treasurer were present for the Unreserved Business, for which the MCR Treasurer was in attendance. Dr Smith was in attendance as Secretary.

### UNRESERVED BUSINESS

*cc2018.190 Starred Items*

It was agreed that starred items should not be discussed.

*cc2018.191 Statement of Conflicts of Interest*

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

*cc2018.192 Apologies for Absence*

Apologies were received from the Vice-Master, the Revd Canon Shilson-Thomas and the MCR President.

*cc2018.193 Minutes of the Unreserved Council Meeting held on 10 July 2018*

The Minutes were agreed and signed. Regarding item cc2018.171 (Committee on committees), Council noted the importance of the JCR and MCR informing the Senior Tutor of who would represent them on each committee. Council further noted that there were still vacancies for senior members on the Buildings and Estates Committee and on the IT Committee.

*cc2018.194 Phase III and Old Library*

The Bursar reported that an initial trial of seating for the new auditorium had proved unsatisfactory and further tests would be needed. It was hoped to put the building project out to tender in October with a view to appointing a contractor in December and commencing work early in 2019. Council noted the recent appointment of a new Development Manager, Erin Bond, who was currently preparing the literature for an appeal, and this would be issued in a phased programme over the next six months. Council agreed that there would be no rent rebates for the Michaelmas Term because building work would not have started.

- cc2018.195      *Development Committee*  
Council received and noted the minutes of the meeting of the Development Committee held on Tuesday 12 June 2018 (CP2018/97). Council noted that it was particularly important that Fellows refer any queries relating to admissions to the Admissions Tutors if that subject arose in conversations with alumni whom they met while travelling in the UK or overseas.
- cc2018.196      *Investment Committee*  
Council received and noted the minutes of the meeting of the Investment Committee held on Thursday 19 July 2018 (CP2018/98) and approved the biennial Investment Strategy Review (CP2018/99).
- cc2018.197      *Conference and Catering*  
Council received and approved the overview of key cost changes affecting members through Conference and Catering in 2018-19 (CP2018/100). Council noted the need for continuing work on costings in order to reduce, and ultimately eliminate, the deficit in this area. Council welcomed the recent completion of the new Servery on time, and hoped that these new facilities would encourage more students to make use of Hall.
- cc2018.198      *Financial matters*
- i.      *USS developments*  
The Bursar reported that the employers had established a joint review panel which had recommended a ratio of contributions of 35 (employee) to 65 (employer). This would involve a rise by April 2020 to 11.7% in the employee's contributions and to 24.9% in those of the employer. A consultation exercise was currently in progress that was likely to produce a new proposal in due course, though probably not one dramatically different from this.
- ii.     *Monitoring intercollegiate expenditure*  
The Bursar reported on plans to monitor expenditure on certain intercollegiate services such as the Admissions Office and the Counselling Service, and to ensure that increasing costs were managed within an overall framework that was fair, flexible and transparent. Council noted that these proposals were supported by the Bursars' Committee and the Senior Tutors' Committee, and agreed to endorse them.
- cc2018.199      *Council Fire Officer recommendations*  
Council received and noted the overview of findings from the Fire Protection Officer's visit on 9 July 2018 (CP2018/101). Council discussed the FPO's recommendation to ban all cooking appliances and to conduct *ad hoc* room checks, but decided the existing policy offered a reasonable guarantee of safety.



- cc2018.200      *MCR Freshers' Month Calendar*  
Council received and noted the calendar of proposed MCR events for Freshers' Month (CP2018/102). Council approved the proposed programme, subject to the amendment that the graduates' matriculation photograph would take place during the induction programme for new graduate students on the afternoon of Friday 28 September, with the matriculation photograph on Monday 1 October being solely for new undergraduates.
- cc2018.201      *Visit by members of the Ulster Society of Organists and Choirmasters*  
Council approved a request from Ms MacDonald that 20-30 members of this Society be allowed to visit the College on Monday 6 May 2019, even though this was during the first quiet period. Council noted that the visit would take place between 12.45 and 1.45 pm, that it would involve the Chapel organ being played, and that the Society would be making a donation to the Chapel.
- cc2018.202      *Any Other Unreserved Business*
- i.      *Broadcast of Choral Evensong*  
Council agreed to a request from the Producer of BBC Radio 3 Choral Evensong to record Choral Evensong in Selwyn on 22 November 2018, with a view to broadcasting the recording in January 2019.
  - ii.     *Annual Adjustment to the Living Wage*  
Council agreed that the annual adjustment for the thirty or so members of the College staff who were on the living wage should henceforth take place in November.
  - iii.    *Campaign against racial harassment*  
The Master reported on the continuing development of the University's campaign against racial harassment. Council noted that the campaign would welcome more information about cases of racial harassment, and hoped that the practice of anonymous reporting would encourage this.

