



MINUTES

*of a meeting of the College Council
held in the Chadwick Room at 1.10pm on Tuesday 25 May 2021*

There were present the Master, the Acting Vice-Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Professor Ellis, Ms MacDonald, Mr Nicholson, Dr O'Donnell and the Revd Canon Shilson-Thomas. The JCR President, the JCR Treasurer, and the MCR President were present for the Unreserved Business, for which the MCR Treasurer was also in attendance.

UNRESERVED BUSINESS

- cc2021.113* *Statement of Conflicts of Interest*
There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.
- cc2021.114* *Apologies for Absence*
Apologies for absence were received from Mr Matheson.
- cc2021.115* *Minutes of the Unreserved Council Meeting of 4 May 2021*
The minutes were duly approved and signed.
- cc2021.116* *Matters Arising*
It was noted that the final text of the criteria for flying flags would be clarified by circulation before the next Council.
- cc2021.117* *Covid Update*
College Council approved the revised risk assessment (**CP2021/48**), incorporating changes in line with the Government's guidance as of 17 May 2021. The changes to hospitality regulations allowed formal hall to resume on 17 May and the bar to provide a service indoors. The risk assessment allows for in-person meetings indoors (as long as there is social distancing and attendance within the capacity of the room in question) and permits face covering to be removed, when seated indoors, as long as all parties are in agreement. The College's social distancing and face covering policy will be updated in line with these changes.

The Bursar reported that there continued to be no asymptomatic positive tests and that numbers of positive cases across Cambridge remained low and stable. Council approved plans for guests to be invited to lunch or dinner with effect from 7 June. Thanks were extended to the Bursar and the Compliance Officer for their work on the risk assessment.

The Senior Tutor encouraged continued participation among the student body in the asymptomatic testing programme, noting that the testing programme, as well as helping us resume activities with more confidence, is able to provide valuable data to inform future research and policy.

cc2021.118

College Nine-Month Accounts

The Bursar introduced the nine-month accounts (**CP2021/49**) and explained that, while the forecast deficit stands at £2.1 million, the updated forecast is £400,000 better than the budget. Contributing to the improvement against the budget are a generous legacy from the alumnus Hugh Saffery; investment income, which has performed better than originally predicted; savings on staff costs in the light of unfilled vacancies; and £188,000 more than budgeted received from the Government furlough scheme. On the other hand, student accommodation is still not fully occupied, resulting in a forecast adverse variance of £674,000 against the budget. Given that it includes £2m of depreciation, the forecast deficit of £2.1 million comes close to breaking even on cash spending, for which Council congratulated the Bursar, the Finance Manager, the Development Director and the Investment Committee.

cc2021.119

Review of Headline Risks

There were no changes to the Headline Risks (**CP2021/50**).

cc2021.120

Fees and Charges, 2021-22

Council approved the fees and charges for 2021-22 (**CP2021/51**).

cc2021.121

Accommodation Committee

Council received and noted the unreserved minutes of a meeting of the Accommodation Committee held on 5 May 2021 (**CP2021/52**) and expressed its thanks to the Fellow for Rooms and Krystian Schneyder from the JCR Committee for their careful steering of the rooms ballot.

cc2021.122

Paintings Committee

Council received and noted the minutes of a meeting of the Paintings Committee held on 12 May 2021 (**CP2021/53**). A budget of £8,000 is allocated for paintings for the coming financial year. The "Chinese cabinet" (a Japanese cabinet formerly in the Harrison Room) is intended for sale. It was noted that the College would be participating in Open Cambridge, including tours of the gardens as usual.



- cc2021.123 *Steward's Committee*
The minutes of a meeting of the Steward's Committee held on 18 May 2021 were received and noted (**CP2021/54**).
- cc2021.124 *College Diary 2021-22*
Council noted the second and final draft of the College diary for 2021-22 (**CP2021/55**).
- cc2021.125 *Weddings in Chapel*
Permission was given for the reception for the wedding of Sebastian Aston-Deaville and Lauren Deakes to take place on 26 March 2022, (rescheduled from 21 March 2020), providing the College Hall is not used as a venue, and for a wedding to take place in College on one of Sunday 3 April or Sunday 10 April.
- cc2021.126 *Williamson Prize 2021 for Musical Performance*
The Williamson Prize for Musical Performance has been awarded to Michael Stephens-Jones, Percy Young Senior Organ Scholar, who will give a recital at a date to be arranged.
- cc2021.127 *Any Other Unreserved Business*
The Dean of Chapel reported that on 26 May 2021, on behalf of the College as Patron, he would present Revd David Peters to be installed as Vicar of the parish of Wonersh with Blackheath in the Diocese of Guildford.

