



## MINUTES

### *of a meeting of the College Council in the Harrison Room at 1:10pm on Tuesday 12 October 2021*

There were present the Master, the Vice Master, the Bursar, the Senior Tutor, Dr Beauregard, Professor Cant, Professor Ellis, Ms MacDonald, Mr Matheson, Dr Meer, Mr Nicholson, Canon Shilson-Thomas, the JCR President, Ms Issy Roberts, the JCR Treasurer, Mr Henry Campos, and the MCR President, Ms Mariana Ramos de Lima. The MCR Treasurer, Mr Mehmet Dogar, was also in attendance. Dr Woodford was in attendance as secretary.

#### UNRESERVED BUSINESS

- cc2021.212 Statement of Conflicts of Interest*  
There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.
- cc2021.213 Apologies for Absence*  
There were no apologies for absence. Professor Ellis left the meeting after cc.2021.221.
- cc2021.214 Minutes of the Unreserved Council Meeting held on 14 September 2021*  
The minutes were agreed and signed.
- cc2021.215 Matters arising*  
There were no matters arising.
- cc2021.216 Covid Update*  
The Bursar and the Senior Tutor reported that the majority of students had informed the College that they are fully vaccinated. Around 60 have received vaccinations that are not recognised in the United Kingdom. Replies remain outstanding from a little over 100 students, who will be contacted by the Covid co-ordinator. Evidence locally and from across the University suggests that a significant proportion of these students are actually vaccinated. The participation rate in the asymptomatic testing is lower than last year but above the collegiate average. The Bursar tabled a document entitled 'Covid scenarios 2021 on a page', a concise explanation of the Covid procedures to be followed.

- cc2021.217      *Update on the Hostels Refurbishment*  
The Bursar and Senior Tutor reported that following the working group meeting on 22 September (**CP2021/094**), Barnes had been appointed as contractors. The College has issued the letter of intent and paid stage 5 consultant fees. Preparatory work will begin in the week commencing 18 October. The commercial loan to fund the refurbishment is in progress. Council delegated to the Bursar the authority to enter into the loan agreement on behalf of the College for the amount required.
- cc2021.218      *Reserves Policy*  
The Bursar noted that a reserves policy setting out the target level of reserves which the organisation should have available in the event of a significant financial shock, is strongly recommended by the auditors and the Charity Commission (**CP2021/095**). The proposed policy targets having reserves which could meet 80% of the College's cash expenditure over three years. Ideally this would be available as wholly 'free reserves', however where that is not possible the policy sets out the clear mitigations in place in other forms of reserves which could be used to generate cash quickly in such an eventuality. Future annual budget processes will take account of the long-term need to build the level of free reserves available and the policy will be reviewed annually as part of the audited accounts process. Council approved the policy.
- cc2021.219      *Statutes Reform*  
The Master noted that Council and Governing Body were aware of the proposal to reduce the number of trustees to Council only, in line with best practice recommendations of the Charity Commission. The question had arisen of whether the JCR and MCR officials should retain their trustee status, and it was the recommendation of the Statutes Committee that they should not — to reduce any legal risk they might face as trustees, and because of the high turnover of junior members' representatives. The Master reported that the MCR president and the JCR president had agreed with that approach, which they confirmed in the meeting, and it will be recommended to the Governing Body. Council also discussed the wording of the College's purposes in statute 6 which refers to the College 'as a place of religion, education, learning and research' (**CP2021/096**). A revised wording, that the College is 'a place of education, religion, learning and research', met with unanimous approval. Council noted its preference to avoid wording which stated that the college has the 'purpose' to 'advance or promote' religion.
- cc2021.220      *College Holiday Dates*  
Council agreed the proposed holiday dates for 2022 (**CP2021/97**).
- cc2021.221      *FPR Dates for 2023-26*  
The FPR dates for 2023-26 were agreed **CP2021/98**.



- cc2021.222      *The Future of the Alumni Association*  
The Master and Development Director reported that at the most recent alumni day there was not enough interest from alumni to hold a meeting of the alumni association. This reflected a decline in the association's activities in recent years, such that it was difficult to discern its purpose. It noted that there are now a wide range of other ways in which alumni engage successfully with the College and that the alumni office is best placed to communicate directly with alumni across all year groups. Council expressed its thanks to the outgoing chairman, Jonathan Wearing, but agreed that the Master and Development Director should open discussions about ending the association in its current form. It is proposed, instead, that there should be alumni representation on the Development committee alongside the continuing strong involvement of alumni in the Investment Committee.
- cc2021.223      *JCR and MCR Proposal on Gym Hours*  
Council agreed to the JCR and MCR proposal on gym hours (CP2021/099).
- cc2021.224      *Any Other Unreserved Business*  
There was no other unreserved business.

