MINUTES OF A MEETING OF THE SELWYN STAFF COMMITTEE
HELD ON THURSDAY 18 MAY 2017.

Present: Bursar (Chair), HR & H&S Officer, Mrs Winnard, Mr Wilson.

1. Statement of Conflict of Interest.
   There were no declarations of interest.

2. Apologies for Absence.
   Apologies were received from Mrs Clayson and the Porters’ Lodge.

   The minutes of the meeting held on 15 February 2017 were approved as an accurate record.

4. Matters Arising.
   a) Staff Coffee Mornings.
      Mrs Winnard noted that the presentation by the Development & Alumni Relations Office at
      the Coffee Morning on 24 May would be made by Ann Farrell, and would focus on what
      they do, how they do it, and the money they raise. It was suggested that the Gardens
      Department might “host” the next Coffee Morning, possibly with a tour of the garden.

5. College Accounts.
   The Bursar reported that the Accounts for this financial year were not as good as the previous year.
   The number of empty rooms due to 4th year students who did not return leaving accommodation
   unfilled had contributed to this. In future, 4th year students would be allocated rooms in Cripps
   Court, to enable any empty rooms to be offered to graduate students.

6. Any Other Business.
   a) Cycle Scheme – the Bursar had been approached by OFO UK, a bicycle-sharing scheme,
      offering to locate their bicycles in the College, with a cost of 50p per ride. It was agreed that
      this could present security issues for the College, and the offer would not be taken up. The
      College does have a bicycle, which staff can use to travel to outside properties or meetings.
      The Bursar suggested that two more bicycles might be secured from this year’s ‘cull’.
      Action: HR & H&S Officer/Deputy Head Porter.

7. Draft dates for Meetings for the next Academic Year:
   The following dates were noted for meetings for the next academic year: